

Borough Council of
**King's Lynn &
West Norfolk**



CIL Spending Panel

Agenda

**Monday, 19th February, 2024
at 10.00 am**

in the

**Council Chamber
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200

9 February 2024

Dear Member

CIL Spending Panel

You are invited to attend a meeting of the above-mentioned Task Group which will be held on **Monday, 19th February, 2024 at 10.00 am** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies for absence

To receive any apologies for absence.

2. Notes of the previous meeting (Pages 4 - 53)

To consider the notes of the previous meeting.

3. Matters arising

4. Declarations of interest (Page 54)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Members should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting.

5. Urgent Business

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100b(4)(b) of the Local Government Act, 1972.

6. Members present pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chair of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

7. Chair's correspondence (if any)

8. CIL Spending Panel Report - Applications (Pages 55 - 97)

9. Date of next meeting

To be arranged.

To:

CIL Spending Panel: R Blunt, M de Whalley, C Joyce, J Moriarty and S Sandell

Officers

Amanda Driver, CIL Monitoring Officer
Hannah Wood-Handy – Planning Control Manager
Robyn Walkey – CIL Assistant

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

CIL SPENDING PANEL

Minutes from the Meeting of the CIL Spending Panel held on Monday, 30th October, 2023 at 1.00 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn, PE30 5DQ

PRESENT: Councillors R Blunt, M de Whalley, C Joyce, J Moriarty (Chair) and S Sandell

OFFICERS:

Hannah Wood-Handy – Planning Control Manager

Amanda Driver – Senior CIL Monitoring and Compliance Officer

Robin Walkey – Assistant CIL Monitoring and Compliance Officer

1 APOLOGIES FOR ABSENCE

None.

2 NOTES OF THE PREVIOUS MEETING

The minutes of the previous meetings held on 6 October and 16 October 2023 were agreed as a correct record.

3 MATTERS ARISING

There were no matters arising.

4 DECLARATIONS OF INTEREST

There were no declarations of interest.

5 URGENT BUSINESS

There was no urgent business.

6 MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

There was none.

7 CHAIR'S CORRESPONDENCE (IF ANY)

There was none.

8 **IDENTIFY PROJECT CRITERIA AND CLARIFY APPLICATION INFRASTRUCTURE REQUIREMENTS**

The Chair explained this item would be covered under item 12 on the agenda.

9 **UPDATE ANNUAL FUNDING LIST FOR 2024**

The Chair explained this item would be covered under item 12 on the agenda.

10 **REVIEW SCORING CRITERIA AND APPLICATION PROCESS**

The Chair explained this item would be covered under item 12 on the agenda.

11 **REVIEW DECISION MAKING PROCESS**

The Chair explained this item would be covered under item 12 on the agenda.

12 **REVIEW OF CIL GOVERNANCE & SPENDING DOCUMENT**

[Click here to view the recording of this item on You Tube](#)

The Senior CIL Monitoring Officer introduced the item and explained within the Panel's agenda packs, they had a copy of the current CIL Governance and Spending document for 2023 and the first draft of the proposed CIL Governance and Spending document for 2024.

She went through the amendments which had been made on the draft CIL Governance and Spending document for 2024. She explained to the Panel all amendments within the document had been highlighted in boxes. A copy of the draft CIL Governance and Spending document for 2024 is attached.

She explained she had updated the Funding Streams and amalgamated Central Government to include Infrastructure Bank and removed the LEP.

A new heading had been included which was 'How CIL is proportioned and allocated' and the Senior CIL Monitoring Officer explained this would help identify how the CIL would be split before the funds go into the infrastructure fund.

The Chair raised a question in relation to the 5% retained by the Borough Council and asked whether the 5% was a statutory figure and it was confirmed as such by the Senior CIL Monitoring Officer.

The Senior CIL Monitoring Officer explained a new section had been added which included definitions on what infrastructure was, what would be considered as infrastructure and what was not infrastructure. She explained this had been added based on the comments received from the CIL Spending Panel and reminded the Panel they wanted more specific information in relation to infrastructure as they felt the definitions were not clear enough.

In response to questions raised by Councillor Joyce, the Senior CIL Monitoring Officer explained the 'What is Infrastructure' was based on the regulatory statement within the CIL regulations. The Chair highlighted the questions which were raised by Councillor Joyce in relation to whether social services and flood defence were included under infrastructure, were included within 2.0.3 of the draft CIL Governance and Spending document 2024.

In response to a question raised by Councillor Sandell, the Senior CIL Monitoring Officer confirmed the infrastructure levy was designed to support the infrastructure and explained if they had an area with no new development, they would not be entitled to apply for CIL funding unless it benefitted the wider community.

Councillor de Whalley stated that he felt the Planning Act 2008 was not clear and explained the importance of the CIL Spending Panel making it clear on what they could and could not accept as CIL infrastructure within their CIL Governance and Spending Document 2024.

The Senior CIL Monitoring Officer highlighted to the Panel that the section had been included to try to define what infrastructure was to make it clearer for the Panel, Members and applicants. She explained under 2.0.11, the Non Infrastructure Projects related to sundry items, miscellaneous small items or works which would not fit within the definition of infrastructure.

Councillor de Whalley continued to raise concerns and advised he remained unclear on what infrastructure was having read through the draft CIL Governance and Spending Document for 2024 and suggested the Panel have a clear steer to prevent applications coming forward and getting rejected due to them being considered not CIL infrastructure.

The Senior CIL Monitoring Officer confirmed that within the draft CIL Governance and Spending Document for 2024, it went into more detail about infrastructure and what would be accepted as infrastructure.

The Senior CIL Monitoring Officer explained under Project Scoring, information in relation to the amount of CIL Neighbourhood Parish money retained and unallocated had been included as set out below.

3.0.6 Project Scoring

- filter the projects based on BC Officers' scoring
- take into consideration Management Team recommendations
- prioritise the projects with the highest scoring;

3.0.7 When there are more project applications, than CIL Funding available, the Spending Panel will take into consideration:

- the amount of development in the relevant area, based on planning application history, **to identify need for infrastructure**
- the amount of CIL Neighbourhood Parish money retained and unallocated
- the amount of CIL Funding already received relating to the area and/or project, to allow funding to be allocated to areas with less funding

She highlighted to the Panel that there was a proposal for Management Team to consider any funding streams prior to the Panel sitting to enable the progress of an application to not be delayed and the Panel would be fully informed of any other funding streams that may apply to the application.

In response to a number of concerns raised by Members of the Panel, the Senior CIL Monitoring Officer explained Management Team's role as set out below.

5.1.5 The Application forms, scoring sheets and officer comments, will then be taken to the BCKLWN Management Team to review and make a formal recommendation.

5.1.6 The Management Team are required to:

- consider whether there could be links to other areas of corporate or partner spending e.g. spending on habitats (Natura 2000 sites) mitigation works.
- make recommendations on which projects they consider, eligible for CIL funding

She confirmed to the Panel that Management Team would not be making any decisions before the Panel sees the projects.

The Senior CIL Monitoring Officer explained there was a proposal for the Panel to amalgamate the funding list to ensure there was not an overall or under, but they would all be within the same project list to enable the Panel to consider them all fairly based on the scoring and the applications before them.

In response to a question raised by Councillor de Whalley, the Senior CIL Monitoring Officer explained when the original Governance went to the Regeneration and Development Panel, R&D gave the Panel a delegated responsibility which enabled the CIL Spending Panel to make decisions up to £50k and the current document simply revert back to the original spending limit. She advised the Panel that if they had the £50k, Cabinet would be considering the major projects that would be over the £50k and highlighted to the Panel that this would speed up the process and allow the Panel more responsibility for the higher projects.

Councillor Joyce asked whether it could be increased to £100k. The Senior CIL Monitoring Officer commented that if the Panel wished to increase the amount that the Panel could make decisions on, then 2025 would be the best time to implement that if they wished and reminded the Panel that this round was supposed to be a light touch approach. She added if the Panel increased the amount now, it would not be beneficial as the Panel agreed they wanted the applications to open on the 1st January 2024 and this would not allow enough time to go through the decision making process and get it considered if there were significant changes to the documents.

The Senior CIL Monitoring Officer went on to explain she had amended the list of projects which could be considered for funding. She commented there was now only two criteria, green infrastructure and leisure time activities, which had been linked directly to the new overarching corporate business plan of priorities to promote growth and prosperity to benefit West Norfolk and to promote the environment. The Senior CIL Monitoring Officer highlighted education had now been included within the two criteria. She explained on pages 12 and 13 of the draft CIL Governance and Spending document for 2024, she had tried to include a definitive description of what infrastructure was and what would be accepted within the list of infrastructure projects.

Councillor de Whalley asked for a breakdown from the previous spending year of the % of what went to green infrastructure projects and the % of what went to leisure time activities. The Senior CIL Monitoring Officer commented that this information was provided within the presentation at the last CIL Spending Panel meeting on the 16th October 2023.

In response to a question raised by Councillor Joyce, the Planning Control Manager explained although social was not explicitly stated in the document, in terms of the projects which would be supported, economic, social and environmental objectives are implicit within all the green infrastructure and leisure time categories.

In response to further questions raised by Councillor Joyce, the Senior CIL Monitoring Officer confirmed the police had submitted applications to the Panel previously and reminded the Panel that they had refused their applications as they considered they received a precept and therefore there were other projects which would benefit more greatly from CIL. She explained flood defences was included within the green infrastructure. The Senior CIL Monitoring Officer highlighted to the Panel that this was a light touch and advised if the Panel wanted to consider public buildings such as police stations and fire stations, this could be considered when reviewing the full Governance in 2025.

The Planning Control Manager commented that in order to enable two rounds of applications to occur next year, this would be a light touch approach built upon on the existing Governance document. She advised going forward, they would have a fundamental look at

infrastructure needed across the Borough as part of the next Local Plan Review. The Planning Control Manager confirmed it would be a planned approach and a planned list but highlighted to the Panel again that there was not enough time to turn the Governance document around and do a fundamental review in order to meet the Panel's timelines.

Following on from previous discussions, the Senior CIL Monitoring Officer explained there would be words included on page 14 of the draft CIL Governance and Spending document for 2024 to highlight Management Team would not be filtering applications.

The Senior CIL Monitoring Officer explained amendments had been made as set out below.

Applications over £50k

- 5.1.14** All project applications over £50k must be agreed by Cabinet, the application stakeholders will be informed and funds will be allocated.
- 5.1.15** CIL payments up to £1,000,000 will then be signed off by a senior Council Officer.
- 5.1.16** CIL will be paid on completion of the project.

In response to concerns and questions raised by Councillor de Whalley, the Senior CIL Monitoring Officer explained Officers did not have the responsibility of providing applicants guidance but advised Officers would provide the Panel with their recommendations on whether it was infrastructure or not.

The Chair commented that he understood Councillor de Whalley's point but explained he did not want Officers telling applicants not to apply as that was the Panel's call. In response to the Chair's comment, the Senior CIL Monitoring Officer confirmed Officers did not have the delegated authority to tell applicants not to put in an application because it's not CIL or not considered as infrastructure. She explained if the Panel were to go against Officers recommendations, they would seek legal advice.

Councillor Joyce raised concerns around Officers seeking legal advice if they did not agree with Officer recommendations. The Senior CIL Monitoring Officer explained to the Panel that the Officers role was to ensure that the Panel spend and allocate the funding in line with the CIL regulatory requirements as defined within the CIL regulations, therefore, the Officers advice was based on their knowledge and experience of infrastructure and if the Panel decided that they wished to go against the Officers recommendation, Officers would seek legal advice to help the Panel to ensure that any decisions they make are in line with the legislation.

The Senior CIL Monitoring Officer explained CIL was currently going through an Audit and they recommended that the Agreement Form include 2 signatories.

The Senior CIL Monitoring Officer explained that previously the Panel had made their recommendations and it would go to the R&D Panel to be reviewed and then onto Cabinet to be agreed. The Senior CIL Monitoring Officer suggested to the Panel that the list of Infrastructure Projects did not go to R&D to be reviewed as it delays the decision making progress going forward.

The Panel felt it should continue to be reviewed at R&D but commented that if it was to slow the process down for this round, agreed that it shouldn't be reviewed at R&D to enable to stick to the timelines.

The Planning Control Manager commented that the Panel wished to maintain 2 rounds of funding for next year and explained as this was a light touch approach, she felt it did not need to go to R&D this time and undertake a thorough review for 2025 in line with the Local Plan Review. The CIL Monitoring Officer confirmed it had not gone to R&D previously.

The Panel agreed with Officers that in order to meet the Panel's timeline, their recommendations would not be reviewed at R&D but would go forward to Cabinet. However, Officers would check first.

The Senior CIL Monitoring Officer explained the statutory annual infrastructure list was on page 22 of the draft CIL Governance and Spending document for 2024 and this was the corporate list of what the Panel would spend the CIL funding on for 2024 as set out below.

- Green Infrastructure Projects**

 - Projects relating to public open spaces such as new or improved footpaths and cycleways to support new development
 - Installation & improvement of public play areas and equipment
 - Open spaces used for education, to support environmental initiatives.
 - Improvement of habitats for wildlife and nature, to alleviate the effects of new development.
 - Environmental services such as flood defence or absorption of air pollution.

Leisure Time Activities Infrastructure-

 - Infrastructure projects, to support accessible leisure time activities such as new facilities, improvement of existing facilities or upgrade of facilities to enable an increase of usage, to support new development of an area.

Councillor de Whalley referred back to previous comments which he had made during the meeting and felt there were still examples of what would be accepted and wouldn't be accepted as infrastructure to prevent and help applicants feeling disappointed. The Chair commented that decisions needed to be made on the document today.

The Chair explained that the Planning Control Manager had come up with a suggestion for the Panel to consider give delegated authority to Officers to have a conversation with Councillor de Whalley and report back to the Panel this week with any further changes to the CIL Annual List of Infrastructure Projects.

The Panel agreed with the suggestion put forward by the Planning Control Manager.

The Senior CIL Monitoring Officer explained on page 24 of the draft CIL Governance and Spending document for 2024 was the new Governance Framework diagram. She explained the diagram highlighted that Management Team would scrutinise and give opportunity to coordinate projects with other spending streams and would not filter anything out.

She reminded the Panel that Councillor de Whalley wanted specific information in relation to the maximum points and explained this had been clearly identified within the document as set out below.

10 Appendix 3 - Infrastructure Projects Application Scoring Criteria

Infrastructure Project Application Form

To view and submit the CIL Funding Application, please use the online form at: https://west-norfolk.objective.co.uk/portal/cil_folder/cilappsfy/

Scoring Criteria

10.0.1 There is a maximum of 15 points available based on the information provided.

Any Infrastructure Project Application must meet all criteria below:

- Is this project necessary to support local growth?
- Has match funding and financial commitment been secured?
- Is the project deliverable within 1-5 years?

Each project will be scored on the following:

Evidence of Need - What evidence that local people support the project - Maximum 5 points

- Petitions
- Support from Local Council (Parish/Town Council) or Community Group (Parish Meeting), as appropriate
- Support from Local Elected Members (Ward Councillors)
- Support from Community Groups
- Letters of support from new/existing users
- Fundraising Initiatives
- Support from County Council/Professional Bodies

10.0.2 Finance and Deliverability

- Amount of CIL funding requested
- Details of proposed expenditure

- Quotes **must** be submitted - 1 quote for funding up to £5k and 3 quoted for project funding over £5k
- Amount of funding committed to the project by applying any match funding - **maximum 5 points:**

- 0 = 0 Points

The Senior CIL Monitoring Officer commented that to keep the Governance document in line with the procurement requirements, Audit recommended that the Panel get 1 quote for funding up to £5k and 3 quotes for projects funding over £5k.

In response to a question raised by Councillor Joyce, the Senior CIL Monitoring Officer confirmed the applicant would have to produce 3 quotes.

Councillor de Whalley commented and explained he approved of the more rigorous scoring.

The Senior CIL Monitoring Officer explained Audit raised concerns that the projects over 40% get 5 points and asked the Panel to review the scoring so projects of 80%+ would get 5 points and they would be scored incrementally by 20%. She highlighted to the Panel that this would make match funding more important and allows projects which are bought in more match funding to gain higher points.

In response to concerns and questions raised by Councillor Blunt, the Senior CIL Monitoring Officer confirmed that within the decision making part of the document it states the Panel must consider neighbourhood CIL parish monies and what is in hand and unallocated. All information relating to parish payments, spend and unallocated monies is contained within the Spending Panel report and she explained it was up to the Panel to decide which projects they would want to bring forward.

Councillor de Whalley commented that he was happy with the point scoring system with regards to the funding and felt it was well balanced.

In response to comments raised by Councillor de Whalley, the Senior CIL Monitoring Officer explained amalgamating the projects into one list had got rid of having to have a minimum point scoring as the Panel would be looking at all the projects in the round and would all be based on the same scoring criteria.

The Senior CIL Monitoring Officer explained the scoring for timescales had been clarified as set out below.

<p>10.0.4 <u>Once started, how long the project is expected to take, to be completed - maximum 5 points:</u></p> <ul style="list-style-type: none"> • 0 – 6 months = 5 Point • 6 – 9 Months = 4 Points • 9 – 12 Months = 3 Points • 12 – 18 Months = 2 Points • 18 Months - 5 Years = 1 Point <p>The Spending Panel will consider the amount of development within each Parish making an application, and also how much CIL Infrastructure funding has already been allocated to that Parish/Ward.</p>
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AGREED:

- (1) **The Panel's recommendations would not be reviewed at R&D. However, Officers would check.**

- (2) **The Panel give delegated authority to Officers to have a conversation with Councillor de Whalley and report back to the Panel this week with any further changes made to the CIL Annual List of Infrastructure Projects.**

13

REVIEW OF CIL FUNDING APPLICATION FORM

[Click here to view the recording of this item on You Tube](#)

The Senior CIL Monitoring Officer introduced the item and went through the amendments which had been made on the Online CIL Application Form. She explained to the Panel all amendments were highlighted in boxes. A copy of the Online CIL Application Form is attached.

She explained Audit recommended to have tick boxes to enable Officers to run reports based on the percentage of applications and would identify what project match funding there would be, and she added this would give them an idea of what funding options are available.

On page 5 of the Online CIL Application Form looking at the Local & Community Support, Audit recommended again tick boxes be included to make it easier for Officers to run reports off on what kinds of support they have and have included a box where they can provide further detail. The Senior CIL Monitoring Officer commented that the form was more in depth.

In response to comments raised by the Chair, the Senior CIL Monitoring Officer confirmed if there was anything else which the Panel wished to include on the list, could be included within the Governance Document or the Application Form.

In response to questions raised by Councillor Joyce, the Senior CIL Monitoring Officer explained she had spoken to Audit, and they advised that if there was Councillor support, that it would be 1 point irrespective of if they were a Ward, Borough or Parish Councillor.

Councillor Joyce raised concerns in response and commented that Gaywood North did not have a Parish Council which he felt was unfair. The Chair shared Councillor Joyce's concerns.

The Assistant CIL Monitoring Officer explained whilst Gaywood North did not have a Parish Council, it did not specify that the Borough Councillor had to be their Ward Councillor, any Borough Councillor could support it. The Planning Control Manager added they would look at the criteria in the round and would be looked at across the board and highlighted it was not the determining factor.

Councillor de Whalley commented that there were a number of unparished areas including King's Lynn and suggested that KLACC be

given equal weight as a Parish Council if they chose to support for CIL. The Senior CIL Monitoring Officer advised if they received support from KLACC or from any other organisation, it would be treated the same as any other type of support. The Chair explained that he expected Members of the Panel to draw it to Officers attention if they felt there was an area which had been disadvantaged.

The Senior CIL Monitoring Officer highlighted on page 7 of the Online CIL Application Form, additional information had been included and she explained Audit and the Panel asked for additional information to be submitted with an application, so they had included project plans, drawings and quotes and she highlighted this was statutory for applicants to complete.

She reminded the Panel they wanted more detail in relation to expenditure and she advised this had been included as set out below.

You MUST submit quotes and evidence of local support, to make your application valid.	
Please tick the boxes below, providing details of evidence you have supplied/or intend to submit prior to the closure of application period.	
<i>(please select all that apply)</i>	
<i>Evidence of Expenditure - sensitive information including quotes, financial information (this information will not be made public)</i>	<input type="checkbox"/>
<i>Evidence of Local Support</i>	<input type="checkbox"/>

The Chair asked Councillor de Whalley if his concerns had been covered off during the meeting.

In response to a further question raised by Councillor de Whalley, the Senior CIL Monitoring Officer confirmed once an application has been submitted and is successful, the applicant receives an email to confirm the application has been submitted. She added when the applicant logs in using their log in, they can view the progress of their application.

The Chair asked if information could be included on the form to suggest that any applications which are received, applicants get an email within 12 hours if they are successful. In response, the Senior CIL Monitoring Officer confirmed this could be included on the form.

The Senior CIL Monitoring Officer assured the Panel that they assist applicants wherever they can when applicants submit applications.

In response to a question raised by Councillor Blunt, the Senior CIL Monitoring Officer confirmed included in part 3 of the Governance arrangements on page 6 of the draft CIL Governance and Spending document for 2024 at 3.0.7, it stated the amount of CIL neighbourhood parish money retained and allocated would be considered by the panel.

Members of the Panel and the Chair thanked Officers and appreciated all of their work in a short timeframe.

14 **DATE OF NEXT MEETING**

March 2024. The exact date to be agreed.

The meeting closed at 2.53 pm

CIL Governance and Spending_2024

This Draft document has been produced by the CIL Officer, taking into consideration, Spending Panel comments and recommendations from the meeting on 16 October and after communication and advice from Internal Audit Officers.

Revised Text identified using boxes.

FOR DISCUSSION PURPOSES ONLY

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CIL Governance and Spending_2024

1 Introduction

1.0.1 The Borough Council of King's Lynn and West Norfolk approved the introduction of the Community Infrastructure Levy (CIL) in December 2016 and started charging on 15 February 2017.

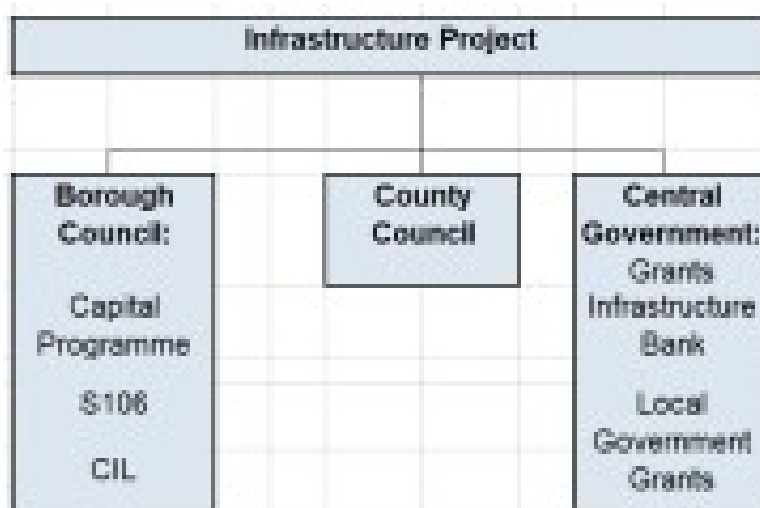
1.0.2 CIL is paid to the Borough Council by developers after their planning permissions are implemented.

1.0.3 CIL is governed by the CIL Regulations 2010 (amended). In the Borough of King's Lynn and West Norfolk, CIL is charged on all residential and retail developments, which add one or more new dwelling(s) or more than 100sqm of floor space.

1.0.4 CIL is charged at a rate per square metre and varies according to land use.

1.0.5 CIL is just one funding stream that can be used, in conjunction with others, to fund infrastructure projects. Alongside CIL, S106 obligations will still exist, but generally as one-off agreements to mitigate the impacts of larger developments and to secure on-site developer requirements, such as the provision of affordable housing. Examples of how infrastructure projects can be funded can be seen in Figure 1.

1.0.6 Funding Streams



1.0.7 This document details the governance arrangements in place at the Borough Council of King's Lynn and West Norfolk, for the allocation and spending of CIL.

1.0.8 The original parameters for the governance arrangements of CIL were agreed at Cabinet on 17 August 2020.

1.0.9 The governance arrangements will be reviewed on an annual basis, to meet the Corporate Objectives and Priorities, by Cabinet.

CIL Governance and Spending_2024

1.0.10 This document is based on the 8 'Appendix 1 - CIL Annual List of Infrastructure Projects' and is applicable for the financial year 2024

1.0.11 The spending priorities (as aligned to the Corporate Business Plan) will be reviewed on an annual basis.

1.1 Statutory Requirements

1.1.1 Under CIL, the Borough Council will act as the designated Charging Authority.

1.1.2 As a Charging Authority the Council has an obligation to:

- Prepare and publish the CIL Charging Schedule
- Determine CIL spend, ensuring it is used to fund the provision, improvement, replacement, operation or maintenance of infrastructure to support development of its area
- Report on the amount of CIL revenue collected, spent and retained each year.

1.1.3 The Council are required under [The Community Infrastructure Levy \(Amendment\) \(England\) \(No. 2\) Regulations 2019](#), to produce a statement of the infrastructure projects or types of infrastructure which the Council intends will be, or may be, wholly or partly funded by CIL.

1.1.4 This is referred to as the Community Infrastructure Levy List of Infrastructure Projects and replaces the Regulation 123 list (R123 list).

1.1.5 CIL money collected may only be allocated to and spent on these types of infrastructure.

1.1.6 The Borough Council's Annual List of Infrastructure Projects and Annual Infrastructure Funding Statement detailing CIL receipts, balances and expenditure for each financial year can be found on the Council's CIL webpages at https://www.west-norfolk.gov.uk/homepage/276/cil_financial_reports.

1.2 What can CIL be spent on

1.2.1 CIL Regulations set the context for the spending of CIL funds on infrastructure. The regulations encourage the accumulation of CIL funds into a 'pot'.

1.2.2 Unlike other obligations or charges, CIL spending does not need to be directly related to the donor development and can address infrastructure needs in general across the Borough Council's administrative area.

How CIL is proportioned and allocated

1.2.3 As per the CIL Regulations and Guidance, CIL is proportioned and allocated using the following approach:

CIL Governance and Spending_2024

- 5% is retained by the Borough Council of King's Lynn and West Norfolk to cover administrative costs (including consultation on the levy charging schedule, enforcing CIL, legal costs and reporting on CIL activity)
- 15%, known as the Neighbourhood Allocation, is established for spending within the neighbourhood of contributing development (up to a maximum of £100 per existing Council Tax dwelling). This allocation can either be transferred to the relevant Parish Council or retained by the Borough Council to be spent on neighbourhood projects where the development is not in a Parish. This allocation rises to 25% when a Parish has a Neighbourhood Plan in place.
- 80%, known as the CIL Infrastructure Fund, is retained by the Borough Council, to allocate to projects in accordance with the Council's Infrastructure List, which is reviewed annually, and in line with the agreed CIL Governance arrangements.

For example:

If £1,000 is received it would be distributed as follows:

- Where 1% = £10
- 5% Admin = £50
- 15% (without Neighbourhood Plan) = £150 **or** 25% (with Neighbourhood Plan) Parish Payment = £250
- the remaining sum is placed in the CIL Infrastructure fund 80% = £800 or 70% (with Neighbourhood Plan) = £700

It is very unlikely that CIL will generate enough funds to completely cover the cost of new infrastructure needed to fully support planned development. As such, there will be competing demands for this funding. With this in mind, it is important to ensure that there are robust, accountable and democratic structures in place to ensure the spending of CIL funds are prioritised in the right way.

1.2.4 The sections that follow set out the Governance Arrangements and approach for how decisions are made on the prioritisation and spend of the CIL Infrastructure Fund.

CIL Governance and Spending_2024

2 What is Infrastructure

Definition of Infrastructure

2.0.1 The infrastructure of a country, society, or organization consists of the basic facilities such as transport, communications, power supplies, and buildings, which enable it to function.

CIL Regulation Key Points

2.0.2 The key points set out by the CIL Regulations and Guidance relating to CIL funding are:

CIL should be spent on infrastructure including: roads and other transport, schools and other education, community facilities, health, sport / recreation and open spaces

The infrastructure funded must support the development of the area

CIL can be used to increase the capacity of existing infrastructure or to repair failing infrastructure, if needed to support development

CIL and Section 106 should not be secured to fund the same infrastructure project e.g. Social/Affordable Housing

Government Guidance

Government have provided additional information: Extract

from: <https://www.gov.uk/guidance/community-infrastructure-levy#spending-the-levy>:

2.0.3 *The levy can be used to fund a wide range of infrastructure, including transport, flood defences, schools, hospitals, and other health and social care facilities. This definition allows the levy to be used to fund a very broad range of facilities such as play areas, open spaces, parks and green spaces, cultural and sports facilities, healthcare facilities, academies and free schools, district heating schemes and police stations and other community safety facilities.*

2.0.4 *Local authorities **must spend the levy on infrastructure needed to support the development of their area**, and they will decide what infrastructure is needed.*

2.0.5 *The levy can be used to increase the capacity of existing infrastructure or to repair failing existing infrastructure, if that is necessary to support development.*

2.0.6 Non-CIL Projects

2.0.7 The following applications will **not** be considered for CIL Funding:

- Projects in areas with no development, which will not benefit the wider community or support new development

CIL Governance and Spending 2024

- Improvements to private enterprises/charitable or community facilities, which will not increase capacity

2.0.8 What is NOT Infrastructure

2.0.9 The following projects will not be considered for CIL Funding, as they do not fall within the definition of infrastructure to support new development:

The provision of Services -

2.0.10 Service is described in the Oxford English Dictionary as *“the action of serving, helping, or benefiting; conduct tending to the welfare or advantage of another;*

2.0.11 Examples of services which will not be considered as infrastructure are:

- Payments to individuals/businesses which will not specifically related to new development
- Staffing costs
- Maintenance on costs

Non_Infrastructure Projects

- Projects that do not increase the capacity of a facility/building or structure
- Projects that relate to sundry items - miscellaneous small items or works that do not fit within the definition of infrastructure

CIL Governance and Spending_2024

3 Governance Arrangements

3.0.1 The estimated annual income of CIL is 1 million pounds.

All projects must:

- **start within 1 year, from when funding is formally allocated AND be completed within 5 years**
- **or as stated on the funding application.**

3.0.2 In order to aid the organisation, checking and decision making, the Borough Council has set up a CIL Spending Panel.

CIL Spending Panel

3.0.3 The CIL Spending Panel is formed from elected Councillors and assisted by Officers and reports to Cabinet.

3.0.4 The CIL Spending Panel:

- reviews the funding applications received
- makes recommendations for suitable project spending
- monitors project spend and progress.

Criteria for Funding Selection

3.0.5 The Spending Panel will review each application and base their decision on the following:

3.0.6 Project Scoring

- filter the projects based on BC Officers' scoring
- take into consideration Management Team recommendations
- prioritise the projects with the highest scoring;

3.0.7 When there are more project applications, than CIL Funding available, the Spending Panel will take into consideration:

- the amount of development in the relevant area, based on planning application history, **to identify need for infrastructure**
- the amount of CIL Neighbourhood Parish money retained and unallocated
- the amount of CIL Funding already received relating to the area and/or project, to allow funding to be allocated to areas with less funding

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3.0.8 The Panels role in the Governance Framework, is shown in Appendix 2 - 9 'Appendix 2 - CIL Governance Framework'

3.0.9 The current list of eligible spending is detailed in section 5, and may change in subsequent years.

3.0.10 Cabinet will review and decide on amended priorities, as appropriate, on an annual basis.

CIL Governance and Spending_2024

4 Applying for CIL funds

4.0.1 Annually, the Borough Council will publicise the amount of CIL funding collected.

4.0.2 The Council will encourage the submission of Expression of Interest Forms, requesting CIL funding.

4.0.3 Key internal and external stakeholders responsible for delivering the infrastructure identified in the Council's Infrastructure List will receive direct notification of the opportunity to request CIL funding.

4.0.4 The stakeholders automatically notified will be:

- Internal Departments within BCKLWN
- Norfolk County Council
- Parish and Town Councils within the Borough
- All BCKLWN Councillors

4.0.5 Information about the opportunity will also be available on the Council's website.

4.0.6 The allocation of these funds will be made through an 'Expression of Interest' process.

4.0.7 A diagrammatic summary of the governance framework for CIL is set out in Appendix 2, which shows the spending and reporting arrangements that are in place.

4.0.8 Expression of Interests will be made on a standard online template, issued by the Borough Council.

4.0.9 The application form will request key information about the project, including:

1. Description and details of the project
2. Purpose of the project and its benefit to the community
3. Financial details:
Expected expenditure which must include:
 - a. summary of proposed costs
 - b. details of quotes, to demonstrate that the funding request has been researched
 - c. Amount of CIL funding requested - £
 - d. Details of any match funding
4. Any other supporting information e.g. Project Report and Timescales.

CIL Governance and Spending_2024

The Borough will set a timescale for the submission of applications, which will be published on our webpages.

The decision making process, as detailed in Appendix 2, will commence after the application deadline has ended, to:

- ensure that all projects are reviewed fairly and transparently
- give each project the same opportunity for funding

BCKLWN Linked Funding Applications

To ensure transparency, any application made on behalf of the BCKLWN or subsidiary organisation, will be passed to the Cabinet for scrutiny as part of the decision making process. This will apply to all funding applications from any project group.

CIL Governance and Spending_2024

4.1 Application Essential Requirements

Bodies applying for funds, will need to demonstrate that they are properly constituted, and reflect appropriate national policies e.g. Equality, Safe Guarding and Discrimination.

4.1.1 It is expected that project sustainability has been considered, prior to applying for funding, to ensure the continued success of the project on completion.

4.1.2 **In order for a project to be considered for CIL funding, the following eligibility criteria needs to be met:**

- **The project is clearly defined as 'Infrastructure', as per the CIL Regulations; and**
- **The Application Form has been completed satisfactorily; and**
- **The project must meet at least one of the criteria, as detailed in the Annual Infrastructure List; and**
- **The organisation must have the legal right to carry out the proposed project; and**
- **The proposed project will not provide a financial advantage, to benefit a commercial or private business.**

The Project must:

commence within 1 year of being allocated CIL; AND be completed within 5 years.

Applications must NOT include a schedule of ongoing costs, to maintain the project, once it has been completed.

CIL Governance and Spending_2024

4.2 Consultation Requirements

4.2.1 As part of the application process, it is essential to consult with local community groups.

4.2.2 Areas in the Borough with a Local Council (Town or Parish Council):

Applications **must** be made in liaison with the relevant Local Council, this is to ensure:

- that the project meets the communities needs,
- they are given the opportunity to offer their support to the project,
- may provide an opportunity of match funding from either the Parish Precept or CIL Parish payment, where appropriate.

4.2.3 Unparished areas within the Borough:

- **Where no Local Council is present**, it would be beneficial for applicants to liaise with the local community group, usually identified as 'Parish Meeting'.
- **Where there is no community group**, applicants are advised to seek support from their local elected member(s).

4.2.4 Applicants may also wish to liaise with local elected members.

4.2.5 Details of local councils and elected members can be found on the BCKLWN Democratic Services website.

CIL Governance and Spending_2024

5 Infrastructure Project Funding Applications

5.0.1 ~~50% of the CIL Infrastructure Funds will be allocated to projects requesting funding of over £30,001~~

5.0.2 ~~Projects over £30k will be selected, by in line with the CIL Governance arrangements,~~
with more weight given to areas with significant development taking place.

5.0.3 Allocations for spending on infrastructure, will be made to projects in accordance with the Council's adopted CIL Infrastructure List.

These Projects must:

- **commence within 1 year of being allocated CIL**
- **and be completed within 5 years.**

5.0.4 The Infrastructure list will be reviewed annually and updated to reflect the changing needs within the Borough.

The current list of Infrastructure Projects eligible for funding ~~over £30k,~~ are:

~~48+~~ Adult Education Infrastructure Projects

- ~~To support the development of skills for adults of all ages, which may include: volunteer run projects to allow people to gain new skills, knowledge and experience.~~

Green Infrastructure Projects

Projects relating to public open spaces such as new or improved footpaths and cycleways to support new development..

- Installation & improvement of public play areas and equipment
- Open spaces used for recreation and education, to support environmental initiatives.
- Improvement of habitats for wildlife and nature, to alleviate the effects of new development.
- Environmental protection such as flood defence or absorption of air pollution.

Leisure Time Activities Infrastructure-

Infrastructure projects, to support accessible leisure time activities such as: new facilities, improvement of existing facilities or upgrade of facilities to enable an increase of usage, to support new development of an area., ~~which may include; health & well-being schemes to encourage physical activity and playstreet initiatives.~~

CIL Governance and Spending_2024

~~Projects run by community/voluntary groups including Local Councils, to promote social inclusion:~~

- ~~• Active living projects; to increase walking, cycling and sustainable transport.~~

The Project selection criteria are in line with the Borough Councils Corporate Business Plan.

The Project Criteria meet the Corporate priorities and objectives:

5.0.5 Promote growth and prosperity to benefit West Norfolk - Encourage housing development and infrastructure that meets local need and promote West Norfolk as a destination.

5.0.6 Protect our environment - To create a cleaner, greener, and better protected West Norfolk by considering environmental issues.

Question 1

Do you want to apply for CIL Infrastructure Project Funding?

5.0.7 If you wish to apply for CIL Project Funding, please click on the link below and it will take you to the online form.

5.0.8 [CIL Online Application Forms](#)

CIL Governance and Spending_2024

5.1 The Decision Making Process for Infrastructure Projects

5.1.1 Once the Project Application Forms, requesting CIL funding, have been validated by a Council Officer, initial scoring of the projects will then take place.

5.1.2 The factors that these Projects will be assessed against include:

- evidence of Local Council, Community meeting and elected member(s) support
- evidence to demonstrate community need and support
evidence to demonstrate a commitment to the project, including details of match funding project timescales and deliverability
- details of expenditure, how the money will be spent
- details of new and proposed development, in the project area

5.1.3 Projects will be viewed favourably if they lever in other funds that wouldn't otherwise be available, particularly where those funds may not be available in future years.

5.1.4 Ideally, bids should include significant sums of match funding

5.1.5 The Application forms, scoring sheets and officer comments, will then be taken to the BCKLWN Management Team to review and make a formal recommendation.

5.1.6 The Management Team are required to:

- consider whether there could be links to other areas of corporate or partner spending e.g. spending on habitats (Natura 2000 sites) mitigation works.
- make recommendations on which projects they consider, eligible for CIL funding

5.1.7 At this stage, the Council Officer will produce a list of all projects received, which will be published as an agenda item, for the CIL Spending Review Meeting.

5.1.8 CIL Spending Panel - Review Meeting

5.1.9 All Councillors, including Portfolio Holders, will be notified of when the CIL Spending Review Meeting will take place.

5.1.10 Any elected member may attend the CIL Spending Review meeting under Standing Order 34.

5.1.11 The recommendations will be reviewed, by the CIL Spending Panel.

5.1.12 The CIL Spending Panel is required to:

CIL Governance and Spending_2024

- reach a balanced judgement over which projects to select
- agree on which projects will receive CIL funding

5.1.13 CIL payments up to £50,000 will then be signed off by a Senior Council Manager.

Applications over £50k

5.1.14 All project applications over £50k must be agreed by Cabinet, the application stakeholders will be informed and funds will be allocated.

5.1.15 CIL payments up to £1,000,000 will then be signed off by a senior Council Officer.

5.1.16 CIL will be paid on completion of the project.

CIL Governance and Spending_2024

6 Delete

6.0.1 50% of the CIL Funds will be allocated to Infrastructure Projects, requesting funds of a value between £2,000 and £30,000.

6.0.2 Projects up to £30k will be selected, by in line with the CIL Governance arrangements, **with more weight given to areas with significant match funding.**

6.0.3 Allocations for spending on infrastructure, will be made to projects in accordance with the Council's adopted CIL Infrastructure List.

6.0.4 The Infrastructure list will be reviewed annually and updated to reflect the changing needs within the Borough.

These Projects:

- **must commence within 1 year of being allocated CIL**
- **and must be completed within 5 years.**

The current list of Infrastructure Projects eligible for funding up to £30k are:

Education - Local Initiatives

- To support voluntary/community projects

Health

- To support NHS & voluntary services
- Support & increase wellbeing services

Economic Development

- To benefit the local area/wider community

Community Facilities - This may include public buildings/recreation areas:-

- To support voluntary/community groups
- Increase facility capacity/repair existing infrastructure

Green Infrastructure

- To reduce carbon emissions
- Support & protect biodiversity - wildlife friendly sites

CIL Governance and Spending_2024

Open Space and Leisure

- Installation & improvement of public play areas and equipment
- Improvement of open spaces
- Support voluntary/community leisure facilities

GIL will be paid on completion of the project.

These Projects are in line with the Borough Councils Corporate Business Plan.

The Project Criteria meet the Corporate priorities and objectives:

- **Education** – Improving social mobility and inclusion to work with partners to improve education attainment levels and the skills of local people.
- **Health** – Improving social mobility and inclusion by continuing to assist our residents to maximise their opportunities by accessing the support and services they are entitled to.
- **Economic Development** – Delivering growth in the economy and with local housing to promote the borough as a vibrant place in which to live, to do business and as a leading visitor and cultural destination.
- **Community Facilities** – Creating and maintaining good quality places that make a positive difference to people’s lives to maintain accessible, clean, pleasant and safe public places and communities.
- **Green Infrastructure** – Helping to improve the health and well being of our communities by supporting our local communities to be healthy and more active
- **Open Space and Leisure** – Creating and maintaining good quality places that make a positive difference to people’s lives to maintain accessible, clean, pleasant and safe public places and communities and help to improve the health and well being of our communities

Do you want to apply for GIL Infrastructure Project Funding?

If you wish to apply for the GIL Project Funding, please click on the link below and it will take you to the online form:

[GIL Online Application Form](#)

6.1 Delete

6.1.1 Once the Infrastructure Project Application Forms, requesting GIL funding, have been validated by a Council Officer, initial scoring of the projects will then take place.

6.1.2 The factors that projects will be assessed against include:

CIL Governance and Spending_2024

- details of expenditure, how the money will be spent
 - evidence of Local Council, Community meeting and elected member(s) support
 - evidence to demonstrate community need and support
 - evidence to demonstrate a commitment (financial or otherwise) to the project including details of match funding
 - project timescales
- 6.1.3** Short term projects will be looked upon favourably, especially if the CIL can be allocated and spent within the same financial year.
- 6.1.4** A Council Officer undertaking the initial scoring of the project will make a recommendation, based on the scoring criteria.
- 6.1.5** At this stage, the Council Officer will produce a list of all projects received, which will be published as an agenda item, for the CIL Spending Review Meeting.
- 6.1.6** All Councillors, including Portfolio Holders, will be notified of when the CIL Spending Review Meeting will take place.
- 6.1.7** Any elected member may attend the CIL Spending Review meeting under Standing Order 34.
- 6.1.8** The recommendations will be reviewed, by the CIL Spending Panel.
- 6.1.9** **The CIL Spending Panel is required to:**
- reach a balanced judgement over which projects to select
 - agree on which projects will receive CIL funding
- 6.1.10** CIL payments up to £30,000 will then be signed off by a Senior Council Manager.

CIL Governance and Spending_2024

7 Once the funding decisions have been made

7.0.1 Once funding decisions have been made, in line with the CIL Governance process, all applicants will be notified of the outcome.

7.0.2 Successful applications will be sent, via email, a Funding Offer Letter and formal legal agreement.

7.0.3 **The completed Agreement Form must include 2 signatories.**

7.0.4 To enable funding to be formally allocated to the project, the signed agreement **must be returned** and formally acknowledged by the Borough Council.

7.0.5 Where an agreement has not been returned, the funding offer will be withdrawn and the sum reallocated as part of the next round of applications.

7.0.6 Successful applicants of CIL funding will be expected to maintain communication with the Borough Council, on the progress of their project, after a decision has been made to provide funding.

7.1 Project Progress Reports

7.1.1 We require the following information, during the progress of the project, which must include:

1. **Notification when the project starts:**

A project may be started in several ways, such as the commencement of physical works, starting the tender process or securing contracts relating to the project.

2. **An annual report must be submitted at the end of each financial year, and no later than 01 May:**

The annual report will need to provide information on the progress of each scheme that funding has been allocated to, until such time that the project is completed.

3. **Regular updates** on the progress of the project, until it is completed.

4. **Notification of potential delays.**

As funding is allocated based on the scoring of project timescales, it is important to let us know if the project is not expected to be completed as stated on the application. If the project is going to take longer, there is a requirement to request a variation to the original timescale. Any requests will be reviewed by the CIL Spending Panel.

7.1.2 The requirement to submit this information, forms part of the agreement that the successful applicant is required to sign between themselves and the Borough Council of King's Lynn and West Norfolk.

CIL Governance and Spending_2024

7.1.3 If an applicant does not spend CIL money within five years of receipt, or does not spend it as agreed then the Borough Council may require the applicant to repay some or all of those funds.

7.2 Project Completion

7.2.1 Where funding has been allocated 'in principle' or where staged payments are agreed, the scheme applicant will be expected to provide information to justify funding being transferred. The evidence of completion must include:

- Original Invoices- to demonstrate expenditure
- Photographs of completed project - to demonstrate completion and also for publicity purposes
- In some cases, to enable the project to progress, planning permission may be required. If this is the case, other relevant evidence may include:
- Written Statement of completion
- Planning Approval/Building Control Completion Notices - to demonstrate adherence to statutory obligations

7.2.2 Applicants should continue to provide information, until the scheme has been completed and all CIL funding has been spent.

7.3 Monitoring and Review

7.3.1 The Borough Council of King's Lynn and West Norfolk is committed to ensuring the use of CIL is open and transparent.

List of CIL Funded Projects

The Borough Council will publish a list of all projects that have been allocated CIL funding on our website.

Annual Infrastructure Funding Statement

In line with the CIL Regulations, as amended in September 2019, the Borough Council will publish an Annual Infrastructure Funding Statement.

This report will provide details of CIL and also S106:

- receipts
- balances
- expenditure
- allocations.
- will be published on our website annually, for each financial year, no later than 31 December.

CIL Governance and Spending_2024

7.3.2 The published reports can be found on the CIL Financial Reports webpages at: https://www.west-norfolk.gov.uk/homepage/276/cil_financial_reports

Annual List of Infrastructure Projects

7.3.3 The Council are required under [The Community Infrastructure Levy \(Amendment\) \(England\) \(No. 2\) Regulations 2019](#), to produce a statement of the infrastructure projects or types of infrastructure which the Council intends will be, or may be, wholly or partly funded by CIL.

7.3.4 This is referred to as the Community Infrastructure Levy 8 'Appendix 1 - CIL Annual List of Infrastructure Projects' and replaces the Regulation 123 list (R123 list).

7.3.5 CIL money collected can only be allocated to and spent on these types of infrastructure.

The CIL Spending Panel

7.3.6 The CIL Spending Panel will:

- review the uptake of projects within the project categories, after each application deadline has been met
- monitor the operation and implementation of CIL funding
- review the List of Infrastructure Projects, on an annual basis
- recommend amendments to the project selection criteria
- produce a Draft List of Infrastructure Projects

7.3.7 Recommendations from the CIL Spending Panel, will then go forward to Cabinet.

Cabinet

7.3.8 Cabinet will:

- review the recommendations
- approve the Annual List of Infrastructure Projects,

7.3.9 The Annual List of Infrastructure Projects will be published on the [CIL Governance and Funding webpages](#).

7.3.10 If you have any questions about this guidance, or CIL generally, please contact the Borough Council's CIL Monitoring and Compliance Officer at CIL@west-norfolk.gov.uk.

CIL Governance and Spending_2024

8 Appendix 1 - CIL Annual List of Infrastructure Projects

8.0.1 The Council are required under [The Community Infrastructure Levy \(Amendment\) \(England\) \(No. 2\) Regulations 2019](#), to produce a statement of the infrastructure projects or types of infrastructure which the Council intends will be, or may be, wholly or partly funded by CIL.

8.0.2 This is referred to as the Community Infrastructure Levy List of Infrastructure Projects and replaces the Regulation 123 list (R123 list).

8.0.3 CIL money collected can only be allocated to and spent on these types of infrastructure.

Green Infrastructure Projects

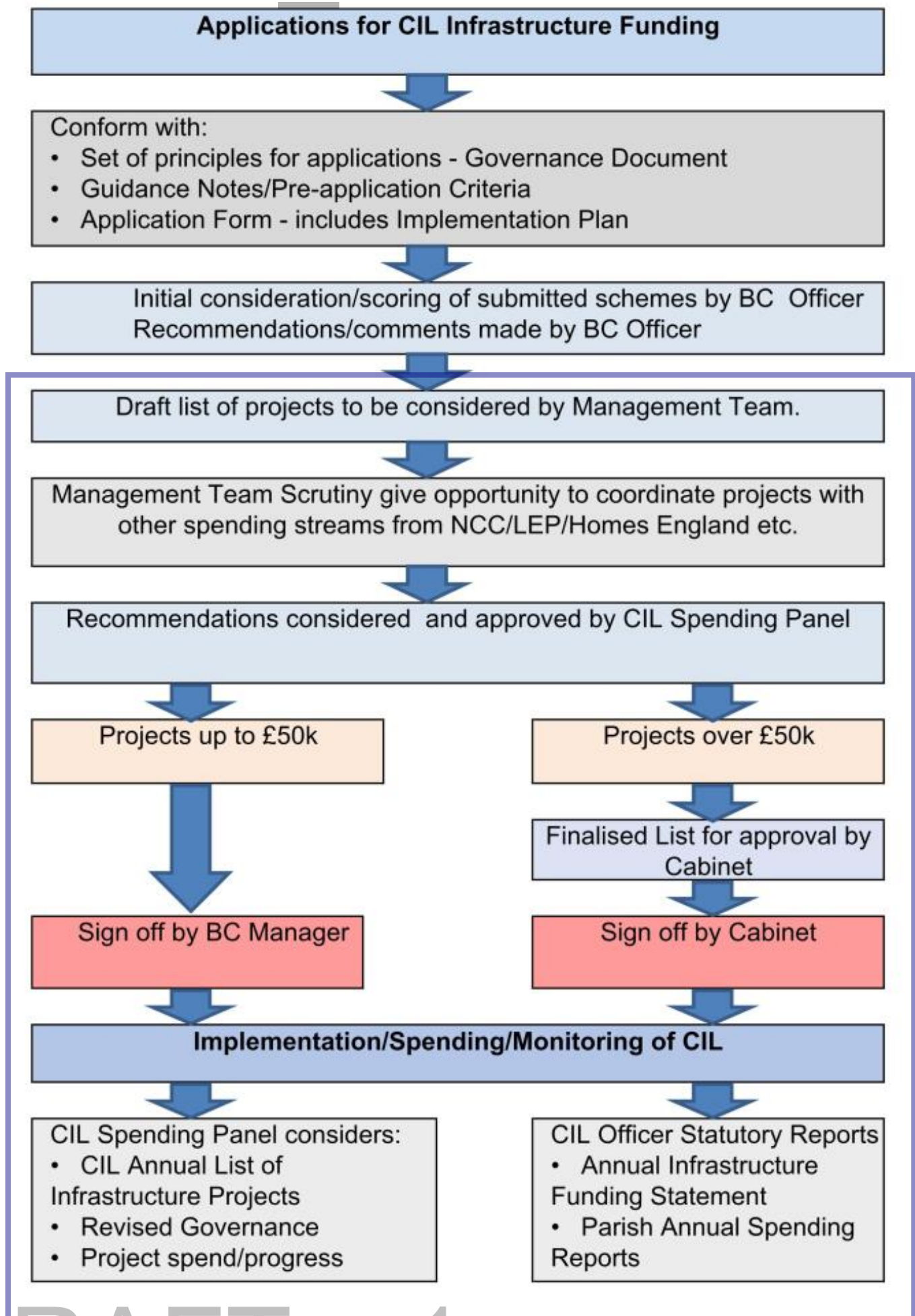
- Projects relating to public open spaces such as new or improved footpaths and cycleways to support new development
- Installation & improvement of public play areas and equipment
- Open spaces used for education, to support environmental initiatives.
- Improvement of habitats for wildlife and nature, to alleviate the effects of new development.
- Environmental services such as flood defence or absorption of air pollution.

Leisure Time Activities Infrastructure-

- Infrastructure projects, to support accessible leisure time activities such as new facilities, improvement of existing facilities or upgrade of facilities to enable an increase of usage, to support new development of an area.

8.0.4 This list will be continually reviewed, to meet the changing needs and aspirations of the Borough to support future infrastructure.

9 Appendix 2 - CIL Governance Framework



CIL Governance and Spending_2024

10 Appendix 3 - Infrastructure Projects Application Scoring Criteria

Infrastructure Project Application Form

To view and submit the CIL Funding Application, please use the online form at: https://west-norfolk.objective.co.uk/portal/cil_folder/cilappsfy/

Scoring Criteria

10.0.1 There is a maximum of 15 points available based on the information provided.

Any Infrastructure Project Application **must meet all** criteria below:

- Is this project necessary to support local growth?
- Has match funding and financial commitment been secured?
- Is the project deliverable within 1-5 years?

Each project will be scored on the following:

Evidence of Need - What evidence that local people support the project - Maximum 5 points

- Petitions
- Support from Local Council (Parish/Town Council) or Community Group (Parish Meeting), as appropriate
- Support from Local Elected Members (Ward Councillors)
- Support from Community Groups
- Letters of support from new/existing users
- Fundraising Initiatives
- Support from County Council/Professional Bodies

10.0.2 Finance and Deliverability

- Amount of CIL funding requested
- Details of proposed expenditure

- Quotes **must** be submitted - 1 quote for funding up to £5k and 3 quoted for project funding over £5k
- Amount of funding committed to the project by applying any match funding - **maximum 5 points:**

- 0 = 0 Points

CIL Governance and Spending_2024

- 1% - 20% = 1 Point
- 21% - 40% = 2 Points
- 41% - 60% = 3 Points
- 61% - 80% = 4 Points
- 80+% = 5 Points

10.0.3 Project Timescale

All projects are expected to start, within 1 year from the date the CIL Funding is formally allocated.

10.0.4 Once started, how long the project is expected to take, to be completed - maximum 5 points:

- 0 – 6 months = 5 Point
- 6 – 9 Months = 4 Points
- 9 – 12 Months = 3 Points
- 12 – 18 Months = 2 Points
- 18 Months - 5 Years = 1 Point

The Spending Panel will consider the amount of development within each Parish making an application, and also how much CIL Infrastructure funding has already been allocated to that Parish/Ward.

CIL Application Form 2024_1

CIL Application Form 2024_1

Application Questions

The CIL Applications are based on the amount of funding you wish to applying for, not the overall cost of the project.

Please ensure that you are aware of any relevant consents including Listed Building and Planning Permissions, prior to submitting your application.

Project Details

Amount Requested - £

Project Name/Title

Name of Organisation submitting this request

DRAFT_V1

CIL Application Form 2024_1

Brief description of the project:

[Empty box for project description]

What % have you matched against the sums requested e.g. Project Total £4k - Requested £2k + Match Funded £2K = 100% Matchfunding

How much match funding have you secured for this project? Please tick the relevant box:

(please select one answer)

- No Matchfunding
- 1% - 20%
- 21% - 40%
- 41% - 60%
- 61% - 80%
- 81%+

DRAFT_V1

CIL Application Form 2024_1

Please tick the relevant boxes to show the types of match funding you have secured for this project:

(please select all that apply)

- Parish Precepts*
- CIL Neighbourhood Parish Funds*
- Community Grants*
- Internal Funding*
- Local Funding including Fundraising*
- External/National Grants*
- Other*

DRAFT_V1

CIL Application Form 2024_1

Please ensure you include details of all match funding as this will affect the overall scoring of your project.

Evidence must be submitted to demonstrate match funding has been secured.

Please provide a brief summary of the match funding, using the headings listed above:

DRAFT_V1

CIL Application Form 2024_1

Local & Community Support

What evidence of Local and Community Support do you have - please tick the boxes below that are relevant.

(please select all that apply)

Parish Council Support

Borough Councillor(s)

Norfolk County Councillor(s)

Questionnaire/Survey Results

Community/User Groups

Local Business(es)

Community/Resident(s) Feedback (social media/letters)

Evidence must be submitted to demonstrate the Local Support you have for this project.

Briefly provide details of the Local Support:

Details of Local Support:

[Empty box for providing details of local support]

DRAFT_V1

CIL Application Form 2024_1

Briefly explain how this project will benefit the local community.

Community Benefit

PLEASE NOTE

All Projects MUST:

- start within 1 year from when funds are formally allocated
- **and** be completed within 5 years.

CIL Payments are made on completion of the project.

DRAFT_V1

CIL Application Form 2024_1

Please provide details of the approximate start date and timescale(s) for completion of this project.

How long will your project take to complete, once started?

(please select one answer)

- 0 - 6 Mnths
- 6 - 9 Mnths
- 9 - 12 Mnths
- 12 - 18 Mnths
- 18 Mnths - 5 Years

DRAFT_V1

CIL Application Form 2024_1

Please provide information to demonstrate research and a summary of the project proposal.

Please tick the relevant boxes, showing the types of evidence you have provided to show expenditure and research for this project.

(please select all that apply)

Quotes must be provided - 1 Quote (£2k up to £5k) OR 3 Quotes (£5k+)

Project Proposal(s)

Project Plans/Drawings

Supporting Documents

Financial Summary

Research Documents

Please provide a brief summary of the project proposal, to support evidence submitted.

Empty rectangular box for providing a brief summary of the project proposal.

DRAFT_V1

CIL Application Form 2024_1

You MUST submit quotes and evidence of local support, to make your application valid.

Please tick the boxes below, providing details of evidence you have supplied/or intend to submit prior to the closure of application period.

(please select all that apply)

Evidence of Expenditure - sensitive information including quotes, financial information (this information will not be made public)

Evidence of Local Support

Project Plans/Photographs

Questionnaire/Survey Results

Other supporting information

County Council Highways Letter (if relevant)

Please upload your supporting documents.

All CIL Correspondence will be sent via email, to the addressee(s).

Please notify us if the email address needs to be changed after the application period has closed.

Email Address

DRAFT_V1

CIL Application Form 2024_1

Please insert the postal address, which will be used for the Payment Notices.

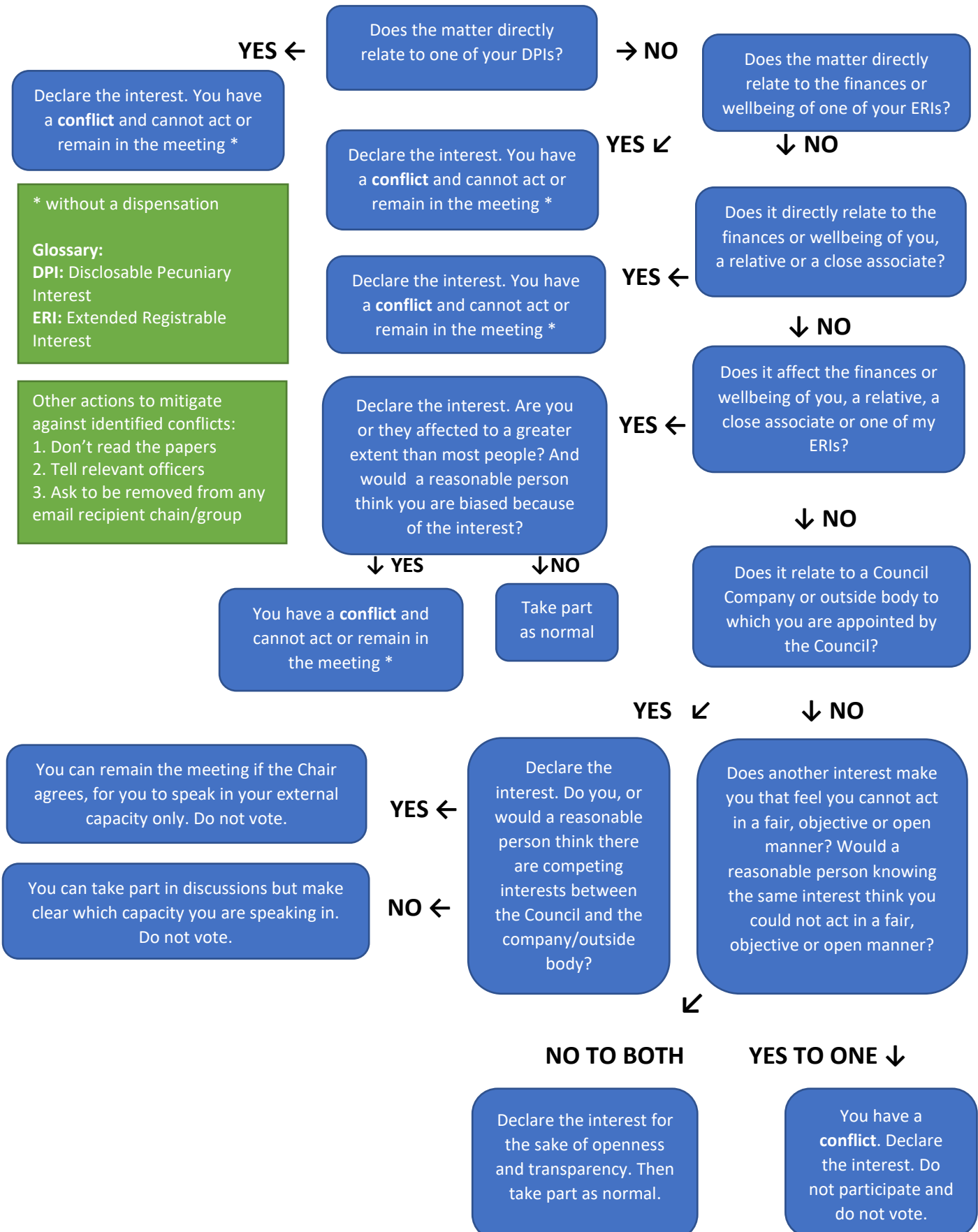
Postal Address - For Payment Notices:

DRAFT_V1

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START



Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

* without a dispensation

Glossary:

DPI: Disclosable Pecuniary Interest

ERI: Extended Registrable Interest

Other actions to mitigate against identified conflicts:

1. Don't read the papers
2. Tell relevant officers
3. Ask to be removed from any email recipient chain/group

FY24_1 CIL Funding Applications

Full Report

Spending Panel Meeting - 19 Feb 2024

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Score: 15

Parish	Sedgeford
ID	CIL FY24_1/20
Total Score	15
AMOUNT REQUESTED	£3,428.00
Project Name	Sedgeford Village Hall Refurbishment
Name of Organisation submitting this request	Sedgeford Parish Council
Project description	Unfortunately Sedgeford Village Hall has suffered some vandalism, damaging some of the security bollards, noticeboards and signage. The Parish Council and Village Hall Committee would like to install a CCTV system to help prevent future issues and at the same time replace the two damaged bollards with top-locking bollards, resurface part of the carpark and replace three noticeboards.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 81% = 5 • Local Support - Parish Council, Cllrs, Community Groups, Users & West Norfolk Arts Society = 5 • Timescale 0 - 6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Previous CIL Funding Allocated & Paid £50,116.33: <ul style="list-style-type: none"> • FY21_1/16 Playing Field Outdoor Gym Project Allocated and paid £8,800 Nov 2021 • FY22_1/71 Modular Stage - Village Hall Allocated and paid £6,000 May 2022 • FY22_2/10 Village Hall Solar/Heating/AirCon £23,810 - Stage 1 Heaters & 2 Solar Panel Allocated and Paid £23034.00 Nov 2022 • FY22_2/11 Village Hall - Replacement External Fire Doors Allocated and Paid £5,723.33 Dec 2022 • FY23_1/25 Car Park Resurfacing Allocated and Paid £3,850 June 2023 • FY23_1/26 Village Hall Replacement Windows Allocated & Paid Nov 2023 • CIL Parish Payments made £16,467.75 <ul style="list-style-type: none"> • Spent £12,385.13: Drainage Works, SAM speed sign, play equipment, Replacement path for play area, new village gates, SAM Batteries, Defib, Fire Doors & Heating VH • CIL Parish Match Funding FY23_1/25 £500, FY23_1/26 £800 & FY24_1/20 £1390.00 • Remaining Unspent/Unallocated: £1,392.62 • Local Plan - Sedgeford is a Rural Village <ul style="list-style-type: none"> • Allocation G78.1 Sedgeford - Land off Jarvie Close 10 + dwellings • 8 CIL Planning Applications with 2 exemption
Recommendation - Reason for Recommendation	Leisure - Community Facility
Match Funding Summary	The Parish Council will provide £1390 matched funding from CIL Neighbourhood Parish Funds and Precept. The Village Hall Committee will provide £1390 from reserve funds. Total matched funds £2780.00

Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors) Community Groups New/Existing Users County Council or Professional Bodies
Local Support	This application is supported by: NCC Cllrs Chenery and Jamieson; Borough Cllrs Parish and Jamieson; Sedgeford Parish Council; Sedgeford Village Hall Chair; Sedgeford Village Hall Booking Clerk; Sedgeford Ladies Group; The Arts Society North West Norfolk
Community Benefit	The Hall hosts clubs/societies as well as professional plays attracting audiences of 100+. This is an important community facility, not only for villagers, but for the wider North West Norfolk population and deserves to be properly secured via CCTV. Replacement noticeboards will enable activities to be well advertised. A level car park surface, with easy to use bollards will ensure the Hall continues to be used to its full potential and is future proofed for the benefit of generations to come.
Project Start	Within one month of funding being granted.
Timescales	0 - 6 Mnths
Summary of Expenditure	The Parish Council and Village Hall Committee would like to install a CCTV system to help prevent future vandalism and at the same time replace the two damaged bollards with top-locking bollards, resurface part of the carpark and replace three noticeboards. Quotes are attached for each portion of the project - Three noticeboards £934.00 net; Two top locking bollards £624.00 net; CCTV system £2100.00 net; Resurfacing part of the car park and installing bollards £2550.00 net

Parish	North Runcton
ID	CIL FY24_1/13
Total Score	15
AMOUNT REQUESTED	£39,396.00
Project Name	North Runcton Cricket Club - Accessibility & Inclusivity Upgrade
Name of Organisation submitting this request	North Runcton Cricket Club
Project description	We are aiming to further develop the facilities at our club by targeting accessibility & inclusivity improvements to allow our local community greater and equal opportunity & participation within the club as an important social hub within the borough of Kings Lynn and West Norfolk. The project will provide ramp and wheelchair doorway access to the NRCC Clubhouse, Disabled Toilet with baby changing Facilities, Female and officials changing rooms. Other plans are Kitchen, Showers & Toilets to do.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 82% = 5 • Local Support Parish, Cllrs, Community Groups, Users & Norfolk Cricket = 5 • Timescale 0 - 6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Previous CIL Funding Allocated: <ul style="list-style-type: none"> • FY22_1/21 Installation of Mains Water/Toilet/Kitchen in Church, £8,500 paid 19/7/22 • FY23_2/65 Lawn Tennis _Resurface Hard Court Allocated £22k • FY23_2/4 requested £63,180 for Cricket Club - UNSUCCESSFUL • CIL Parish payments made £0 • 3 CIL Planning Applications with 3 exemptions • Local Plan - North Runcton is a Smaller Village & Hamlet and therefore has no site allocations
Recommendation - Reason for Recommendation	<ul style="list-style-type: none"> • Leisure - Community Facility
Match Funding Summary	<p>Our Total development improvement project is £71,580 of which we are requesting £39,396 via this CIL application. Other club house improvements such as kitchen, shower and external repairs and electricity feed will be managed and paid for via our in house executive committee from Savings and fundraising we have already established and either completed or planned.</p> <p>Match Funding for the total project will come from</p> <p>Parish Council precepts request - Target £1k Requested for march 2024</p> <p>ECB (Norfolk Cricket Board) - Target £8k - (prepared and submission date is 1st Feb 2025</p> <p>Internally Committee Raised Commercial Sponsorship - Target £13k - target for collection will be by end of April 2024</p> <p>Cricket Week Fundraiser - £2.5k - Planned for August 2024 - Internal Fundraising</p> <p>Cricket Ball Fundraiser - £3k -Planned for Sep 24 - Internal Fundraising</p> <p>Internal Funding - @£4.5k Balance from Club Funds</p>

Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors) Community Groups New/Existing Users County Council or Professional Bodies
Local Support	1. Parish Council Support - letter attached to CIL application 2. Ward Borough Councillor Support Mr T Barclay - letter attached to CIL application 3. Cabinet Member for Tourism, Events and Marketing Simon Ring Support - letter attached to CIL application 4. Landowner's Support - Leonard Towler & Co - letter attached to CIL application 5. Norfolk Cricket Board letter of support - letter attached to CIL application
Community Benefit	NRCC is a community focused and is committed in enhancing opportunities for all. There are clearly infrastructure shortfalls with regards to accessibility and inclusivity and the recent development of a girls and ladies section is looking to grow the game for all. This project will allow us to improve disabled accessibility and to modernise and adapt the facilities to be more inclusive for everyone. Local people, the parish, the borough and Norfolk Cricket.
Project Start	Target Start date of project will be in February 2024 starting initially with match funding programmes and then rely on successful and hoped CIL allocation post BCKLWN decision. The activities will take a maximum of 24 weeks from CIL decision point for CIL funded aspects of the project. Project manager and support team in place to deliver this on behalf of NRCC & Local Community.
Timescales	0 - 6 Mnths
Summary of Expenditure	Our proposal for this project is to go with J&D restoration supported by club volunteers for preparation and completion of project. 3 quotes are attached. We have submitted local support and evidence of ECB support which has again be targeted for grant applications to support match funding which has been verbally agreed. Plans and drawings are draft at this stage and no planning permission is required at this stage although disability and access improvements will be consulted and defined to meet legal requirements and guidelines. Documents will be emailed separately to BCKLWN as they cannot be uploaded to this portal.

Parish	Kings Lynn
ID	CIL FY24_1/14
Total Score	15
AMOUNT REQUESTED	£29,560.00
Project Name	Renovation of Gaywood Church Rooms
Name of Organisation submitting this request	Gaywood Church Rooms Trust
Project description	The Gaywood Church Rooms was opened in 1974. Since then it has been a valuable asset in the community. It is used by not just St. Faith's Church but a whole variety of community and health support groups. The project is replacement roof, doors and windows will enhance the church rooms and allow it to continue to serve its purpose to be available to the local community. As the building is now 50 years old, it is inevitable that it now needs an upgrade to allow it to be operational for the future.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 106% = 5 • Local Support - Cllrs, & Mayor, Community Groups, Existing Users & NCC = 5 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • To date - the unparished area of King's Lynn has been allocated CIL Funding of £921,432.96 • Previous CIL Projects for Gaywood: <ul style="list-style-type: none"> • FY21/18 Gaywood Community Centre- Outdoor Gym Allocated & Paid £10k Nov 2021 • CIL Projects received for Gaywood: <ul style="list-style-type: none"> • FY24_1/7 Gaywood Community Play Park requested £50k • FY24_1/14 Gaywood Church Rooms requested £29,560.00 • Local Plan - King's Lynn is the largest town with 1,700 dwellings allocated • <u>No CIL Paid in Kings Lynn</u>
Recommendation - Reason for Recommendation	<ul style="list-style-type: none"> • Leisure - Community Facility
Match Funding Summary	Through internal funding we have been able to commit a sum of £31195.20 to allow work on the first part of the project to be started. This had to be started due to the existing roof leaking and requiring immediate attention. We are now seeking funding to complete the project by replacing doors and windows. The new windows and doors along with the replacement roof will allow the premises to be much more useable and secure for the users. The trustees are fully committed both financially and with resources, to the upgrade of these premises for the benefit of all the users and groups who meet there. We have support from the users of the rooms, who all agree that this work is vital.
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors) Community Groups New/Existing Users County Council or Professional Bodies

Local Support	<p>There is significant local support for this project to continue. We have the support of Mr Robert Colwell, the County Councillor for Gaywood South.</p> <p>We also have the support of Jo Rust who is the ward councillor for Springwood Ward, herself a weekly user of Church Rooms by way of her role at Friendship Cafe, which is a weekly support group for those suffering from Dementia. Additionally support from Margaret Wilkinson who is Ward Councillor for Fairstead as well as Mayor and Rev'd Kyla Sorenson,</p>
Community Benefit	<p>. We have the support of the community groups who meet there on a weekly basis. Notably Friendship Cafe, which is a group that supports dementia sufferers and their families. The project will allow the Church Rooms to be warmer in winter, as for example the current doors and windows are 50 years old, single glazed and do not fit properly. This will allow the rooms to be more energy efficient which is of benefit to the Warm Space Group who meet their during the cold weather. Level access doors.</p>
Project Start	<p>The project has already commenced with the flat roof being replaced. In terms of timescale work to finish the project with successful funding would be completed by July 2024. This would allow the users of the rooms to start benefitting from the project.</p>
Timescales	0 - 6 Mnths
Summary of Expenditure	<p>The proposal is to replace the windows and doors of the church rooms as part of the renovation project. Work</p> <p>has already started on phase 1 of the renovation which is the roof, which we have been able to fund. We are now seeking funding for the replacement of windows and doors. Supporting documents will be sent through via email. We have submitted quotations for the work and also evidence of our own match funding. If we are successful with funding work could be completed within the 6 month timescale. We have support of local councillors and the users of the church rooms which are all community based.</p>

Score: 14

Parish	Marshland St James
ID	CIL FY24_1/9
Total Score	14
AMOUNT REQUESTED	£30,000
Project Name	Marshland St James - Inclusive Playground
Name of Organisation submitting this request	Marshland St James Parish Council
Project description	<p>Playgrounds should be accessible and inclusive. Accessibility is about removing barriers that may prevent disabled children from taking part.</p> <p>Inclusion is about going a step further. It's not just about removing barriers, but introducing opportunities for play that ensures that disabled children are included. It's about promoting integration, creativity and fun - playgrounds that disabled children can truly enjoy and engage fully in.</p> <p>We intend to refit our playground to meet these ideals.</p>
Scoring Details	<ul style="list-style-type: none"> • Match Funding 167% = 5 • Local Support - Parish, Cllrs, Community Groups & NCC Disability Champion = 4 • Timescale 0 - 6 Months = 5
BC Officer Research	<p>Previous CIL Funding Allocations: £42,200</p> <ul style="list-style-type: none"> • FY22_2/5 20mph speed limit around village school Allocated £10k (£5,500 Parish CIL Matchfunding) • FY23_1/12 District Community and Sports Centre-Team Room upgrade Allocated and Paid £25k July 2023 (£2,000 CIL Match Funding) • FY23_2/23 Parish Carp Park Refurb - Allocated and Paid £10,840.00 October 2023 (£7,200 CIL Matchfunding) <p>CIL Parish Payments:</p> <ul style="list-style-type: none"> • Received: £26,382.27 • Spend: <ul style="list-style-type: none"> • CIL Project match funding £9,200.00 • Playground £1160.40 • Warm Space £500 • Litter Bin £269.26 • New Village Sign £2,505 & materials £890 • Village Gateway & Notice Board • <u>Remaining £9,639.82</u> • 33 CIL Planning Applications with 14 exemptions • Local Plan - Marshland St James is a Rural Village: <ul style="list-style-type: none"> • Marshland St James Allocation G57.1 Land Adj Primary School - 15 dwellings • G57.2 Land Adj 145 Smeeth Road - 10 dwellings
Recommendation - Reason for Recommendation	Green Infrastructure - Open Space Play Area
Match Funding Summary	Parish Precept £10,000 in budget for 2024/25, CIL funds in hand, Parish reserves available

	<p>We intend to apply for External/National Grants, and approach and involve the local community (especially businesses).</p> <p>PWLB funding is an option</p> <p>We anticipate the total cost of the project to be around £80,000.</p>
Community Support	<p>Local Council (Parish/Town Council) or Community Group (Parish Meeting)</p> <p>Local Elected Members (Ward Councillors) Community Groups</p> <p>County Council or Professional Bodies</p>
Local Support	<p>We have letters of support from our County Councillor, Borough Councillor (who is also the County Disability Champion), local Church and the Trustees of Marshland Hall. Support has been expressed and letters awaited from the village school and other local community groups.</p>
Community Benefit	<p>The Parish Playground is heavily used throughout the season. It has come to the end of its serviceable life and rather than replace like-for-like Councillors are passionate about offering inclusive facilities for the Parish and surrounding areas. This would mean that:</p> <p>The whole family could enjoy time together Disabled children could mix with peers</p> <p>Disabled children could feel part of the community</p> <p>Scope has much more information https://www.scope.org.uk/campaigns/lets-play-fair/</p>
Project Start	<p>As soon as funding is in place</p>
Timescales	<p>0 - 6 Mnths</p>
Summary of Expenditure	<p>The existing life-expired equipment will be removed and the playground refitted to include inclusive equipment such as swings, roundabout, sensory play - while maintaining play opportunities for all at this heavily used facility. Cllr Long and County Councillor Dawson are both very familiar with the current facility and the Council's plans for the future and are pleased to support the proposal.</p>

Parish	Brancaster
ID	CIL FY24_1/6
Total Score	14
AMOUNT REQUESTED	£20,000.00
Project Name	Brancaster Staithe and Burnham Deepdale Play Equipt
Name of Organisation submitting this request	Brancaster Staithe and Burnham Deepdale Village Hall
Project description	The supply and installation of children's play equipment on the Village Hall playing field. Firstly the ground requires levelling and reseeding. Subject to funding, we aim to install junior and toddler adventure towers, double bay swings (birds nest, flat seat and cradle seat), safety rails, slide, see-saw, roundabout, mini beasts, activity fitness trail, safety matting and for older children an outdoor table tennis table and basket ball hoop and bounce pad. Also a picnic table and bench.
Scoring Details	<ul style="list-style-type: none"> • Match funding 100% = 5 • Local Support_Local Council, Elected members, Community Groups & Users= 4 Timescale 0 - 6 Mnths = 5
BC Officer Research	<p>Previous CIL Funding for Brancaster;</p> <ul style="list-style-type: none"> • FY23_1/14 Brancaster Village Hall CCTV - Completed and paid £2,050 May 2023 • FY23_1/31 National Trust - Brancaster Staithe Harbour Buoys - Allocated £9384.55 • FY23_2/11 National Coast Watch - New Station - Allocated £25k • FY23_1/67 NCC - Norfolk Coast Path - Allocated £267,171.20 <p>CIL Parish payments made £93,874.21</p> <ul style="list-style-type: none"> • Spent - Bus Shelters £5,691, Open Space/Cemetery Maintenance £9,345.19, Bulbs for roads £2,316.70, Village Gateways £6,303.61, Deer Fencing £6,401, Petanque £3,125, Swing £965, Fencing £5607.33 • <u>CIL Parish Fund Unspent £54,119.38</u> <p>30 CIL Planning Applications with 8 exemptions</p> <p>Local Plan - Brancaster is a Key Service Area:</p> <ul style="list-style-type: none"> • Brancaster Allocation G13.1 East of Mill Road - 5 dwellings
Recommendation - Reason for Recommendation	Green Infrastructure - Open Space Play Area
Match Funding Summary	Brancaster Parish Council have advised that they have set aside £20k from their reserves towards this project. There is a formal resolution in their January agenda for official approval.
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors) Community Groups New/Existing Users

Local Support	Through our Parish Council, local parish newsletter and social media we have consulted with and received 100% support from local residents for this project, verbally and also in the form of emails and letters. Adjacent to the site will be a development of 12 new social houses built this year, bringing 12 new families into the village. The developer has also confirmed support for our proposals. We have an open day for residents at the end of the month to view project details and provide feedback.
Community Benefit	There is no play equipment currently available in the village. The amenity will provide a safe and enjoyable outdoor playground area available to the children of residents and visitors and will complement the existing two tennis courts. Children will not have to travel to other areas to use playground equipment. The site is easily accessible to all residents within walking distance and will encourage social cohesion within the community, especially for those with young families.
Project Start	Subject to funding, we hope to start work on the project by 1st May 2024 and it should be complete within 4-5 months.
Timescales	0 - 6 Mnths
Summary of Expenditure	Local residents have expressed a strong wish for easily accessible playground equipment in the village. We carried out research by visiting many other sites with this type of amenity and invited a number of playground equipment manufacturers to visit the site to advise us and to provide quotations based on our discussions. We carried out a survey within the village and requested written support for the project. We have an open day for residents to view the proposals and provide feedback. We only have a limited funds available for this project, but do have the support of a grant from the Parish Council. The balance of the funding has to be raised in the form of grants which we are in the process of applying for. Subject to funding being made available, we hope to proceed with the project by 1st May 2024.

Score: 13

Parish	Hunstanton
ID	CIL FY24_1/23
Total Score	13
AMOUNT REQUESTED	£4,000.
Project Name	Hunstanton - Henry le Strange Community Orchard
Name of Organisation submitting this request	Hunstanton Town Council
Project description	To provide garden machinery/ tools & equipment to maintain the Community Orchard at Hunstanton Community Centre, Avenue Road, Hunstanton PE36 5BW. To provide a secure storage shed for the equipment.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 95% = 5 • Local Support - Town Council, Community Groups & Cllrs = 3 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Previous Funding Allocated in Hunstanton £80,345: <ul style="list-style-type: none"> • FY21_1/10 <u>TC Community Centre Youth Shelter</u>, Allocated & Paid £4,000 April 2022 • FY21_1/11 <u>TC Trim Trail</u>, Allocated & Paid £4,000 March 2022 • FY22_1/9 <u>TC Community Centre Barrier</u>, Allocated & Paid £4,250 Oct 2022 • FY22_1/17 <u>TC Outdoor Exercise Equipment</u>, Allocated & Paid £9,000 May 2022 • FY22_1/84 <u>TC Town Hall Furniture</u>, Allocated & Paid £3,800 Sept 2022 • FY22_1/104 <u>Sailing Club Accessibility</u>, Allocated & Paid £10,439 May 2023 • FY22_2/31 <u>TC Projector</u>, Allocated & Paid £4,200 May 2023 • FY23_1/34 <u>TC Town Hall Lift</u>, Allocated & Paid £23,500 Sept 2023 • FY23_1/48 <u>TC Electronic Noticeboard</u>, Allocated £7,000 • FY23_1/50 (Allotments Club) <u>Disabled access toilet</u>, Allocated & Paid £8,500 Sept 2023 • FY23_2/13 <u>RSPCA Shop - Solar Panels</u> Allocated £5,068 • CIL Parish payments made £40,216.23 <ul style="list-style-type: none"> • Spent - • CIL Parish Match Funding: <ul style="list-style-type: none"> • Trim Trail £1,483.26, Youth Shelter £2,391.67, Barrier £3,874.93, Lift Refurb £5,403.01 • <u>CIL Parish Fund Unspent £27,063.36 Paid FY23/24</u> • 23 CIL Planning Applications with 6 exemptions • Local Plan - Hunstanton is a Main Town: <ul style="list-style-type: none"> • Hunstanton Allocation F2.2 East of Cromer Road - 120 dwellings • F2.3 South of Hunstanton Commercial Park - 110 dwellings • F2.4 North of Hunstanton Road - 163 dwellings

Recommendation - Reason for Recommendation	Community Facility - Open Green Space & Education
Match Funding Summary	£3,800 raised from holding indoor markets in Town Hall (HTC venue)
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors) Community Groups
Local Support	Supporting letter from Chairman of Henry Le Strange Community Orchard Committee Approached Cllr Paul Beal & Cllr Angie Dickinson to support Hunstanton Town Council owns the freehold of the Community Centre and the orchard is an important area being promoted to address environmental issues, offering an outside space to socialise (volunteers, those without a garden etc.), a quiet place for families to gather, a place to learn new skills (pruning/jam making).
Community Benefit	The Henry le Strange Orchard provides a vital green space in Hunstanton. A place to learn from each other and nature, where training of traditional skills can occur, such as pruning and grafting. An area for people to come together and share in the experience of growing and cultivating food. Offering a space for communal activities such as blossom days, picnics, natural play, storytelling events, and festival celebrations.
Project Start	As soon as funding is secured
Timescales	0 - 6 Mnths
Summary of Expenditure	if left unattended the orchard will become dense scrub and tangled thickets. A range of work is needed to keep the orchard healthy, help the trees develop good quality fruit, and make sure that the fruit is accessible to the community. This includes: Mulching, to promote healthy growth, help preserve moisture in the summer, and prevent weeds or other plants from taking over the space that the tree needs to thrive Pruning, to keep trees productive and healthy, and to help maintain the trees in a shape that will work for the orchard Managing and maintaining the fencing around each tree and around the orchard itself. This grant funding would allow the purchase of equipment to assist with the management of the orchard.

Score: 12

Parish	Upwell
ID	CIL FY24_1/21
Total Score	12
AMOUNT REQUESTED	£30,000.00
Project Name	St Peter's Church Upwell - New Drainage and masonry repairs
Name of Organisation submitting this request	St Peter's Church Upwell
Project description	To replace broken Victorian surface water drainage system and carry out associated masonry repairs to buttress and external walls as detailed in the quotation and architects report.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 174% = 5 • Local Support - Community Groups, Users = 2 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Previous CIL Funded Projects in Upwell Parish £79,562: <ul style="list-style-type: none"> • FY21/14 Upwell Hall Renovation - Surveys Allocated & Paid £6,062.00 August 2022 • FY21/52 Upwell Hall Environmental Transformation Allocated £50k. Stage 1 Electrical Works Completed April 2023 Paid £27,498. Awaiting Update on progress. • FY22_2/6 Well Creek Trust - Landing Stage Refurb - Allocated and Paid £15k Nov 2022 • FY22_2/26 Village Hall Bar Refub - Allocated & Paid £3,500 Oct 2022 • FY22_2/28 Village Hall Fire Alarm Sensors - Allocated and Paid £5k Sept 2022 • CIL Parish Payments Made £16,847.33: • Spent £10,040.44: Refurbishment of War Memorial Garden, Noticeboard, Solar lights, Benches, Defibs, Barriers, Memorial repairs,, PROW map, Website, repairs Cemetery Repairs, SAM2 bracket & Street light. • Remaining unspent £6,806.89 • 46 CIL Planning Applications with 19 self build exemptions • Local Plan - Upwell (with Outwell) is a Key Service Area: <ul style="list-style-type: none"> • G104.1 Allocation NW of Townley Close - 5 dwellings • G104.2 Allocation SE Townley Close - 5 dwellings • G104.3 Allocation Land at Low Side - 5 dwellings • G104.4 Allocation St Peters Road - 15 dwellings
Recommendation - Reason for Recommendation	Leisure - Community Facility
Match Funding Summary	<p>The Tidmas Foundation £20,000.00 The Blunt Family Trust £20,000.00 Geoffrey Watling Trust £2,500.00</p> <p>Norfolk Churches Trust £6,000.00 The Benefact Trust £3,750.00</p>
Community Support	Community Groups New/Existing Users

Local Support	<p>The church is used twice weekly by members of the community for worship with attendances over 40. Events over Christmas and Easter attract in excess of 100 people.</p> <p>The church is popular for weddings, christenings and funerals.</p> <p>The Upwell Gilbert and Sullivan Society rehearse weekly in the church and also perform concerts for the local community.</p> <p>The church also put on fund raising events and concerts for local charity.</p>
Community Benefit	The church is the hub of the community and this work will ensure that the structure of the building will be restored and maintained for future generation.
Project Start	Providing to outstanding funds are available we anticipate commencing work in late spring/summer 2024.
Timescales	0 - 6 Mnths
Summary of Expenditure	This remedial work was identified and recommended by the diociesian architect. Under his guidance three quotations have been obtained. The work will be overseen by the architect.

Parish	Tilney All Saints
ID	CIL FY24_1/4
Total Score	12
AMOUNT REQUESTED	£12,500
Project Name	RSPCA Norfolk West - Air Source Heat Pump Purchase
Name of Organisation submitting this request	RSPCA Norfolk West
Project description	The Boilers we have at our Rehoming Centre are over 14 years old, we want to replace them with modern, efficient Air Source Heat Pumps. The day before Storm Babet hit us one of our kennel boilers went wrong and there was a 7 day delivery on the failed part! As you can imagine it's absolutely crucial that our animals are kept warm and having our old boilers fail again is not an option - Especially as we are now heading into winter! We currently have 25 dogs, 12 cats, 8 rabbits & a guinea pig in.
Scoring Details	<ul style="list-style-type: none"> • Match funding 81%+ = 5 • Local Support_Tilney PC & BC Cllr = 2 • Timescale 0 - 6 Mnths =5
BC Officer Research	<p>Previous CIL Funding:</p> <ul style="list-style-type: none"> • 22_2/29 - Tilney Rehoming Centre Solar Panel Project - Completed & Paid £10k Dec 2022 • 23_2/13 - Hunstanton RSPCA Shop Solar Project - Allocated £5,068.00 • 23_2/56 - Tilney Rehoming Centre - Completed & Paid £3,688.00 30/11/2023 <p>Current Applications</p> <ul style="list-style-type: none"> • 24_1/4 - Tilney Rehoming Centre - Air Source Heat Pump £12,500 • 24_1/10 - Hunstanton RSPCA Shop - LED Lighting £2,000
Recommendation - Reason for Recommendation	<p>The Panel may consider this applications falls within the Green Infrastructure Criteria</p> <ul style="list-style-type: none"> • 100% Match funded from Crowd Funding • RSPCA - Charity • No Parish Council - Borough Wide Org • Meets BCKLWN Corporate Strategy: <i>Work with partners, locally and across Norfolk, to minimise carbon emissions from new and existing properties, housing and other developments.</i>
Match Funding Summary	We currently have a Crowdfunding campaign running and £12500 from this will be used for this purpose.
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors)
Local Support	We attended the Tilney All Saints parish council meeting on December 7th to request support for our application and there was a unanimous vote in favour of supporting this. Steven Bearshaw Councillor for Tilney was present and also added his support. Written confirmation of these will be available shortly - just delayed slightly due to the holidays.

Community Benefit	<p>In the last 5 yrs we've rehomed over 2,000 animals. We also offer community pet welfare support, in the form of financial vouchers for neutering and for unexpected & unmanageable vet bills. The financial crisis is making this support for the local community so important, in the last 5 years we have provided £91002 in Pet Welfare support!</p> <p>In November we had an email from a lady with 2 dogs & she had just been diagnosed with late stage (terminal) pancreatic cancer. Her 2 dogs are now with us.</p>
Project Start	Weather depending we plan to start this project at the end of February 2024 and it will take around 4 weeks.
Timescales	0 - 6 Mnths
Summary of Expenditure	Our current boilers are now 14 years old and maintenance is becoming more difficult due to some parts becoming obsolete or very hard to get.

Score: 11

Parish	King's Lynn
ID	CIL FY24_ 1/29
Total Score	11
AMOUNT REQUESTED	£260,000
Project Name	West Lynn Riverbank Footpath Surfacing
Name of Organisation submitting this request	West Lynn Community Action Group
Project description	To surface the West Lynn Riverbank Footpath, from the Football Field to the Freebridge, to enable all year round access for all walking abilities and support new development of 38 affordable homes. The owners the Local Highways Authority advise it is necessary to upgrade the bare earth surface to a durable standard suitable for the Environment Agency repair vehicles. The work will be carried out by the Highway Authority. The Borough Council has agreed to be Stakeholder for the funds.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 2% = 1 • Local Support - Community Group, Cllrs, NCC Survey, Residents, Users = 5 • Timescale 0 - 6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • To date - the unparished area of King's Lynn has been allocated CIL Funding of £921,432.96 • There have been no previous funding application in West Lynn • Local Plan - West Lynn falls within the unparished area of Kings Lynn <ul style="list-style-type: none"> • E1.14 WEest of St Peters Road 49 dwellings • E1.15 Land at Bankside 120 dwellings • <u>No CIL Paid in Kings Lynn</u>
Recommendation - Reason for Recommendation	Green Infrastructure - Active Travel
Match Funding Summary	<p>The Match funding is £5,000 from the local County Councillor's Member Highways Budget.</p> <p>Possible to request CIL funding in fractions - £65,000 for a quarter of the entire project, £130,000 for half, or £195,000 for three quarters - the Highway Authority has indicated that it may be carried out in tranches.</p>
Community Support	<p>Local Council (Parish/Town Council) or Community Group (Parish Meeting)</p> <p>Local Elected Members (Ward Councillors) Community Groups</p> <p>New/Existing Users</p> <p>County Council or Professional Bodies</p>
Local Support	<p>West Lynn set up West Lynn Action Group to support improvement of footpath etc. Residents' Petition in favour of Footpath Surfacing - 154 signatures, County Councillor's West Lynn Transport Survey - 25 responses in favour of footpath surfacing, Emails of Support from Residents. Support from Church, County Council Highways, Cllr Joyce & Cllr Kemp.</p>

Community Benefit	<p>Disability Compliance to local walking route that is not disability compliant</p> <p>New quicker walking access to town available all year round</p> <p>Increase Active Travel, improve health and fitness</p> <p>Decrease Car Trips into town, congestion and pollution on local roads</p> <p>Make Surface fit for purpose all year round for all walking abilities.</p> <p>Current Footpath not accessible for young families with prams, or people in scooters in muddy weather</p>
Project Start	3 Months from starting
Timescales	0 - 6 Mnths
Summary of Expenditure	<p>The Highway Authority is the only authority able to authorise and carry out the work to standard and has provided the definitive quote of £260,000</p> <p>The West Lynn Footpath will be surfaced to a standard acceptable to the Highways Authority from the Football Field to the Freebridge</p> <p>The current stretch of footpath is not disability compliant and a proper surface for the footpath will encourage Active Travel into Lynn from West Lynn and save car journeys as a shortcut into the town.</p>

Parish	Wiggenhall St Mary Magdalen
ID	CIL FY24_1/19
Total Score	11
AMOUNT REQUESTED	£17,623.70
Project Name	Magdalen Academy - Outdoor Space
Name of Organisation submitting this request	Magdalen Academy
Project description	<p>CIL Application – Outdoor Classroom</p> <p>Magdalen Academy is a very rural primary school in the heart of Norfolk, with 46 children attending, including a pre-school. We are part of Unity Education Trust. Unfortunately, due to being a small primary school the funding we receive does not give us the flexibility or funds to cover such a project</p> <p>Playground Markings – Outdoor Sensory Circuits</p> <p>We have a high number of SEN children, 4 with EHCPs and 10 on the SEN Register (21)</p>
Scoring Details	<ul style="list-style-type: none"> • Match Funding 23% = 2 • Local Support - Parish Council, Cllr, Community Groups, School = 4 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Wiggenhall St Mary Magdalen has not had any previous CIL Funded Projects • CIL Parish Payments made £1,114.11 (paid April 2023 (FY23/24)) • 6 CIL Planning Applications with 3 self build exemptions • Local Plan - Rural Village <ul style="list-style-type: none"> • G124.1 Land at Mill Lane Allocation - 10 Dwellings
Recommendation - Reason for Recommendation	Open Space - Education
Match Funding Summary	<p>Tesco Stronger £500</p> <p>Friend of Magdalen Academy £3500</p>
Community Support	<p>Local Council (Parish/Town Council) or Community Group (Parish Meeting)</p> <p>Local Elected Members (Ward Councillors) Community Groups</p>
Local Support	<p>Letter of Support from Cathy Ward who is a committee member of Friends of Magdalen School , in addition she is also a parent governor.</p> <p>Letter of support from Cllr Barry Ayres M.A.,A.Dip.ED</p>
Community Benefit	<p>Magdalen Academy is a very small Primary School which is tucked away off the main road. The majority of children who live in the village attend the school so this in turn would have an impact on the community. We do a lot of events with the Village Hall, which is next to the school and we are well supported in the local area.</p>
Project Start	<p>If this approved then this project will begin over the Easter Holidays and hopefully finish in this two week period.</p>
Timescales	0 - 6 Mnths
Summary of Expenditure	<p>The project would bring the outdoor learning area at Magdalen Academy back to life and inspire the learning of the children that attend Magdalen Academy.</p>

Parish	Terrington St John
ID	CIL FY24_1/26
Total Score	11
AMOUNT REQUESTED	£150,000
Project Name	Terrington St John - Purchase of former Church as Village Hall
Name of Organisation submitting this request	Terrington St John Parish Council
Project description	The Methodist Church are planning to sell their asset in Terrington St John. The Parish Council & Village Hall Committee would like to purchase it for the benefit of villagers in the area as a community space for meetings and events. The Church is currently used by the Parish Council for meetings and they will have no where else to meet if the building is sold to another purchaser. The building is also very centrally located for access on foot by residents.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 20% =1 - Although text states match funding, no figures have been provided • Local Support - Parish, Cllrs, Community Groups, Residents, School/MP = 5 • Timescale 0 - 6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Terrington St John have no previous CIL Funded Applications <ul style="list-style-type: none"> • CIL Parish Payments made £10,020.94 • Spent: £2,368.50 New Bus Shelter • <u>Unspent £7,652.45</u> • 16 CIL Planning Applications with 5 Exemptions • Local Plan - Terrington St John forms part of a Key Rural Service Area: <ul style="list-style-type: none"> • G94.1 East of School Road 35 dwellings • G94.2 North of St Johns Road 40 dwellings
Recommendation - Reason for Recommendation	<ul style="list-style-type: none"> • Leisure - Community Facility • Significant Local Support • Infrastructure to support an area with growth within the Borough
Match Funding Summary	<p>Internal Funding - £30k Parish Council reserves have been reallocated to this project as previous allocations were met in the the current financial year from precept and other funding grants.</p> <p>Local Fundraising - Village Hall Committee have held regular coffee mornings since October with, raffles/tombolas, table top sales and donations.</p> <p>Evidence can be provided if needed.</p> <p>We are also approaching local businesses for donations and sponsorship and looking at other grant funding.</p>
Community Support	<p>Local Council (Parish/Town Council) or Community Group (Parish Meeting)</p> <p>Local Elected Members (Ward Councillors) Community Groups</p> <p>New/Existing Users</p> <p>County Council or Professional Bodies</p>

Local Support	<p>Discussions by Parish Council, and Village Hall Committee inc. 3 Parish Councillors.</p> <p>Local Ward & Borough Councillors - 3 have attended the Parish Council Meetings to discuss.</p> <p>Local MP has made representations to the Methodist Church on our behalf for information on sale.</p> <p>Villagers expressed support during events in the last year, followed by a survey of residents.</p> <p>School and other organisations will use the space when it reopens.</p> <p>Requests from other village halls for small meeting space.</p>
Community Benefit	<p>Create a village hall for the use of the residents of Terrington St John and neighbouring villages including use for meetings, lectures and classes, and other forms of recreation and leisure-time activities and improve community cohesion.</p> <p>Provide a base for the Parish Council to meet and engage with parishioners, which they will not have if we cannot secure the purchase.</p> <p>Provide a Warm Hub to support villagers and provide an operational centre in the event of a village emergency.</p>
Project Start	<p>The Methodist Church intend to sell the building within 4-6 months and if our bid is successful to secure the sale as soon as conveyancing permits.</p>
Timescales	<p>0 - 6 Mnths</p>
Summary of Expenditure	<p>To purchase a disused former Church to convert to a Village Hall for the benefit of Terrington St John residents as outlined above. Provide a base for the Parish Council and permit other public meetings.</p> <p>Village Survey shows 90% of village responders want a Village Hall and want the purchase of the Methodist Church building.</p> <p>A list of activities has been gathered from speaking with residents of potential uses for the hall.</p> <p>In March 2023 it was also granted Village Asset status.</p>

Parish	Wiggenhall St Germans
ID	CIL FY24_1/18
Total Score	11
AMOUNT REQUESTED	£48,000
Project Name	Wiggenhall St G - Resurface Car Park at Memorial Hall
Name of Organisation submitting this request	Wiggenhall St Germans Memorial Hall and Playing Field
Project description	To re surface the area of car park surrounding the Wiggenhall St Germans Memorial Hall to rectify problems of pot holes and puddling, and prevent water flooding on to the Highway. This will also enhance the access to the Memorial Hall for users, and especially older people and wheel chair users, as well as push chairs. and young children. A level surface would be very beneficial for those people who are less secure on their feet. The car park is also used by the school and school children etc.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 1% = 1 • Local Support - Parish Council, Community Groups, Cllrs, Users, School = 5 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Previous CIL Funded Allocations £42,179.11: <ul style="list-style-type: none"> • 22-1/70 Pavilion Defib Completed & Paid £179.11 (project started before funding allocated - paid instalment only May 2022 (with underspend of £570.89) • 23_1/23 Play Area Refurb Allocated & Paid £15k Aug 2023 • 23_2/33 Memorial Hall Toilet Refurb Allocated £27k Phase 1 Paid £9,745.74 Jan 2024 • CIL Parish Payments Made £5921.01 <ul style="list-style-type: none"> • Spent <ul style="list-style-type: none"> • Window Security for Pavilion £1528, Street Lighting conversion £2098.49 • FY23_1/23 Earmarked funds £5990.76 on completion • Parish CI: Remaining £0 • 11 CIL Planning Applications with 4 Self Buid Exemption • Local Plan - Wiggenhall St Germans is a Rural Village: <ul style="list-style-type: none"> • Allocation G123.1 Land N of Mill Road - 5 dwellings
Recommendation - Reason for Recommendation	Highways - Carpark Improvement
Match Funding Summary	<p>Parish Council have voted to contribute £500 Internal funding from the Memorial Hall funds</p> <p>Some local fundraising has been taking place eg Bingo held every Friday evening.</p> <p>External grants from Bernard Sunley Foundation and Paul Bassham Charitable Trust</p>
Community Support	<p>Local Council (Parish/Town Council) or Community Group (Parish Meeting)</p> <p>Local Elected Members (Ward Councillors) Community Groups</p> <p>New/Existing Users</p> <p>County Council or Professional Bodies</p>
Local Support	<p>Letters of support are enclosed from:</p> <p>Bowls Club, Sunshine Club, Ladies Group, Wiggenhall St Germans Parish Council, St Germans Academy, and Cllr Brian Long.</p>

Community Benefit	To improve the safety of the area surrounding the Memorial Hall, for users of Hall and the School. To rectify problems with flooding and large pot holes and rough surface. Make the Memorial Hall more desirable for future letting and use from the various village groups. Easier access for wheelchairs/push chairs and vulnerable people who may not be very steady on their feet.
Project Start	Re surfacing would have to take place in school holiday time, as the car park area would need to be closed to all traffic, and we hope to start the project as soon as we have the funds.
Timescales	0 - 6 Mnths
Summary of Expenditure	To re surface the car park area surrounding the Memorial Hall - 3 quote enclosed, together with letters of support from various groups who all use the Memorial Hall,

Parish	Kings Lynn
ID	CIL FY24_1/28
Total Score	11
AMOUNT REQUESTED	£10,000
Project Name	North Lynn Methodist Church - Garden Project
Name of Organisation submitting this request	North Lynn Methodist Church
Project description	The church is recruiting a team of volunteers to renovate and maintain the back garden of the church. A weed filled area covered with cement paving slabs will become a space that is used for growing vegetables and a nature/wellbeing area that will allow people to sit and enjoy the garden space. The co-ordinator that will oversee the project will provide a role within education, teaching others how to grow food, food waste and on supply chains that can be avoided by growing locally.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 50% = 3 • Local Support - Community Groups, Cllrs, Public Consultation & Users = 4 • Timescale 6 - 9 Months = 4
BC Officer Research	<ul style="list-style-type: none"> • To date - the unparished area of King's Lynn has been allocated CIL Funding of £921,432.96 • Previous CIL Projects at North Lynn Methodist Church : <ul style="list-style-type: none"> • FY22_1/29 Extension & Renovation - Allocated and Paid £50k Aug 2023 • Local Plan - King's Lynn is the largest town with 1,700 dwellings allocated • <u>No CIL Paid in Kings Lynn</u>
Recommendation - Reason for Recommendation	<ul style="list-style-type: none"> • Recommended Funding Allocation £8,784.89 • The costing and application includes staffing & running costs, <u>which cannot be funded by CIL</u> as detailed in the CIL Governance Policy Document 2.0.9 'What is not Infrastructure'. • Community Facility - Open Green Space & Education • Significant Local Support
Match Funding Summary	£4982 has been granted by the East Coast Community Fund
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors) Community Groups New/Existing Users
Local Support	Consultation with public, volunteers and expressed support from local councillors can be provided to support this application
Community Benefit	<ul style="list-style-type: none"> - Education providing a place to learn about food for those that volunteer. -Social benefits will include the development and recruitment of local volunteers to a team of community gardeners which will be open to all to join. - Wellbeing, enabling the space to be opened up and used in ways it had not before by those not involved in the church. Part of the garden being for wellbeing will enable there to be a positive impact in mental health.

Project Start	Phase 1 (clearance of existing area) has begun with the hope of completion by 31/3/24 Phase 2 (planting, construction) will begin 1/4/24 with ambition of completion by 7/9/24
Timescales	6 - 9 Mnths
Summary of Expenditure	Volunteer led community garden renovation to be then enjoyed and used by the local community in an area of multiple deprivation.

Parish	West Acre
ID	CIL FY24_1/12
Total Score	11
AMOUNT REQUESTED	£9,000
Project Name	Westacre - New theatre costume & props storage
Name of Organisation submitting this request	Westacre Arts Foundation Ltd (Westacre Theatre)
Project description	The theatre's costume and stage props storage shed was erected in 1993 and is now in a very poor condition externally. It leaks. It is planned to purchase a new 40 x 20 ft (12 x 6 metres) storage shed in 19 x 93 mm log lap to house all the theatre's costumes and props, including a recent bequest of Victorian costumes. The old costume shed will be demolished and the new shed will be erected in its place, secured to a new raised concrete base to minimise water ingress.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 122% = 5 • Local Support - Parish = 1 • Timescale 0 - 6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Previous CIL Funding Allocations: <ul style="list-style-type: none"> • FY22_2/38 Roof solar panels with battery backup - West Acre Theatre Allocated & Paid £9,600 May 2023 • 1 Self Build Application - No CIL Parish Payments made • Local Plan - West Acre is a Smaller Village & Hamlet - limited development would be expected
Recommendation - Reason for Recommendation	<p>The Panel may consider this applications falls within the leisure Time Criteria - Community Facility</p> <ul style="list-style-type: none"> • Charitable Organisation
Match Funding Summary	Internal Funding: £3,000 from Westacre Arts Foundation's unrestricted reserves External/National Grants: £5,000 from Theatre's Trust Small Grants Scheme (max: grant £5,000) Applied (confirmation attached), Decision in April 2024. Assume £3,000 award?
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting)
Local Support	Letter of support from West Acre Parish Council (uploaded)
Community Benefit	The theatre promotes its performing and creative arts and educational opportunities across the West Norfolk community. It offers a welcoming environment to all our patrons of all ages. Effective and eye-catching costumes for in-house productions add to audience enjoyment and satisfaction. The extent of the theatre's costume collection, built up over the years, plus new Victorian costumes, offers an opportunity to rent out specific items to touring companies, amateur groups, local schools etc.
Project Start	April 2024 - six weeks from order to shed erection.
Timescales	0 - 6 Mnths

Summary of Expenditure	<p>The theatre's costume and stage props storage shed was erected in 1993 and is now in a very poor condition externally. It is planned to purchase a new 40 x 20 ft (12 x 6 metres) storage shed in 19 x 93 mm log lap to house all the theatre's costumes and props, including a recent bequest of Victorian costumes. The old costume shed will be demolished and the new shed will be erected in its place, secured to a new raised concrete base to minimise water ingress. More extensive project proposal uploaded as PDF</p>
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Parish	Old Hunstanton
ID	CIL FY24_1/24
Total Score	11
AMOUNT REQUESTED	£7,500
Project Name	Old Hunstanton - Beach Hut Upgrade
Name of Organisation submitting this request	West Norfolk Mencap
Project description	West Norfolk Mencap have a large beach hut (capacity approx 20 to 30 people) at Old Hunstanton made available free of charge to people and organisations with a learning disability connection as well as a variety of other local charities schools etc. Construction is timber frame and timber cladding leading to a continual battle to maintain it. We wish to upgrade the hut using more modern materials and improve the locking. Once this is done then we can make it more widely available
Scoring Details	<ul style="list-style-type: none"> • Match Funding 57% = 3 • Local Support - Community Groups, Users & Schools = 3 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • Previous Funding Allocated £79,592 <ul style="list-style-type: none"> • FY21_1/68 Better Parking Scheme Allocated £4,000 - 15/01/2024 PC payment to NCC for the TRO. Legal work to be completed 2024. • FY22_2/68 Rear Building & Patio Allocated and Paid £38,462 March 2023 • FY23_1/42 Outdoor Furniture Allocated and Paid £12,758 June 2023 • FY23_2/62 Village Hall Roof Repairs Allocated and Paid £24,630 Jan 2024 • CIL Parish payments recvd & unspent: £14,220.85 <ul style="list-style-type: none"> • Spent £4,779.35: Covid signs , Playground Maintenance, SAM2 & Defib pads. • <u>CIL Parish Payments Unspent: £9,441.50</u> • 11 CIL Planning Applications with 2 exemptions • Local Plan - Old Hunstanton is a Rural Village: <ul style="list-style-type: none"> • There are no site allocations in Old Hunstanton
Recommendation - Reason for Recommendation	<p>Leisure - Community Facility</p> <ul style="list-style-type: none"> • Charitable Organisation • Facility - in 2023 used by families, West Norfolk Deaf Association, West Norfolk Autism, Highgate School, South Wootton Infants School, the Steampunk Society, Meadowgate Academy, Mencap March, Mencap Boston & RNLI
Match Funding Summary	We intend to use our own resources currently available - £4,300.00
Community Support	Community Groups New/Existing Users County Council or Professional Bodies
Local Support	The hut was used last year by organisations including the West Norfolk Deaf Association, West Norfolk Autism, Highgate School, South Wootton Infants School, the Steampunk Society, Meadowgate Academy, Mencap March, Mencap Boston, the RNLI and others as well as a large number of private families with members who have a learning disability. Many of these use the hut every year and will provide letters of support. In addition copies of booking forms are on file.

Community Benefit	The beach at Old Hunstanton is a wonderful place to visit but apart from our beach hut facilities for large groups are not available. In addition we have two beach wheelchairs and a beach walker kept inside the hut which enable wheelchair users or those with mobility issues to access the beach and sea - many for the first time in their lives. We wish to reduce the costs and efforts of maintaining it so as make it available to more people including the elderly.
Project Start	March 2024
Timescales	0 - 6 Mnths
Summary of Expenditure	The project will consist of offsite manufacture of two new double doors and six number shutters. Once these are ready the the existing timber cladding will be removed and be replaced by coloured cement board timber effect cladding having a 15 year maintenance warranty. When the old cladding is removed this may reveal that some work is necessary to structural timbers. The project cost is composed of £7500 for the cladding including approximately £500 for extra work when the cladding is removed, construction and installation of two sets of double doors ,6 sets of double shutters at an estimated cost of £4,300 and a pc sum of £2,200 for high security locking for doors and shutters. We are asking for funding to cover the cladding cost of £7,500 - the cost of all the timber work etc is likely to vary once the old cladding is removed so we plan to cover this out of our own resources and are not able to get quotations for the work.

Score: 10

Parish	West Winch
ID	CIL FY24_1/27
Total Score	10
AMOUNT REQUESTED	£77,537.25
Project Name	West Winch Village Hall Car Park resurfacing
Name of Organisation submitting this request	West Winch Parish Council
Project description	Funding is being sought to deliver a comprehensive package of improvements to West Winch Village Hall car park serving the local community. These improvements have been identified by Parish council, residents, and businesses as a key priority to improve the overall local environment, visitor experience, safeguard existing economic activity and potentially unlock future economic growth.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 14% = 1 • Local Support - Parish, Cllrs, Community Groups, Users & School - 5 • Timescale 6 - 9 Months = 4
BC Officer Research	<ul style="list-style-type: none"> • Previous CIL Funded Projects in West Winch £63,460 : <ul style="list-style-type: none"> • FY21/36 Refurb Football Changing Rooms £10k allocated - As work had not started prior to the 12/06/2023 (extended deadline), the CIL Spending Panel on 29/08/2023 agreed to formally withdraw funding for this project. Formal Notice of Withdrawal was issued 31/08/2023. • FY21/55 West Winch Skate Park/Pump Track - Allocated & Paid £50k Nov 2022 • FY22-2/45 Tennis Court & fencing Allocated and paid £11,260 Dec 2022 • FY23_2/36 Tennis Court Path Allocated £2,200 • CIL Parish payments made £12,474.46 <ul style="list-style-type: none"> • Spent - CCTV Security £2,369.38 • <u>CIL Parish Fund Unspent £10.105.08</u> • 8 CIL Planning Applications with 3 exemptions • Local Plan - West Winch is a settlement adjacent to King's Lynn: <ul style="list-style-type: none"> • West Winch Growth Area Allocation E2.1 - 1,600 dwellings
Recommendation - Reason for Recommendation	<ul style="list-style-type: none"> • Highways - Car Park • Significant Local Support • Infrastructure Improvement to support development
Match Funding Summary	<p>The Parish Council are able to put £10k towards the project due to earmarked reserves.</p> <p>West Winch Bowls Club have pledged £200 towards the project.</p> <p>In Progress > Crowd funding account. To engage with the community. Village Hall have pledged £300 towards the project.</p> <p>In Progress > Funding from other sources to support our project.</p>
Community Support	<p>Local Council (Parish/Town Council) or Community Group (Parish Meeting)</p> <p>Local Elected Members (Ward Councillors) Community Groups</p> <p>New/Existing Users</p> <p>County Council or Professional Bodies</p>

Local Support	Support > We have been consulting with residents circa 150 in and around the Village Hall, play areas, social club, pump track, bowls club etc that use our facilities and we are well support but not all are willing to put pen to paper but we have Letters of Support of which will be ' attached ' to our application form. County Councillor Alexandra Kemp.Borough Councillor Thomas Barclay., Residents. Village Hall. Badminton Club. Local Nursery. Parish Councillors.
Community Benefit	The areas are used by all ages and gender to improve their health, fitness, well-being, social and sporting and recreational needs, and the carpark after resurfacing will make it a safer place to gain access to for all to enjoy. And the whole area marked out for car parking, footpaths, cycle storage and signs etc that conform to current health / safety standards.
Project Start	As soon as possible but defiantly within a year.
Timescales	6 - 9 Mnths
Summary of Expenditure	The Parish Council received 2 quotes to resurface the Village Hall car park. The quotes were discussed at the June 2023 Parish Council meeting. The quotes included preparing the surface, compact subbase, surfacing work and improving drainage.

Parish	King's Lynn
ID	CIL FY24_1/25
Total Score	10
AMOUNT REQUESTED	£6,348.00
Project Name	Trues Yard - A Museum for the Community
Name of Organisation submitting this request	The North End Trust
Project description	We would like to install a new eco-friendly boiler and renovate our lift room with a storage cupboard so we can provide local community groups a safe lockable space for their equipment. Our current boiler is over 10 years old and constantly leaks pressure. This is putting financial strain on the Museum as it is more expensive to run. Currently the Museum is a part of the Warm Spaces project but increasing costs of running that boiler means we don't know if we'll be able to take part next winter.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 11% = 1 • Local Support - Cllr, NCC, Community Groups & NHS Wellbeing = 4 • Timescale 0 - 6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • To date - the unparished area of King's Lynn has been allocated CIL Funding of £921,432.96 • Previous CIL Projects at Trues Yard (Charity): <ul style="list-style-type: none"> • FY23_1/40 Replacement Lift Allocated & Paid £29,485 July 2023 • Local Plan - King's Lynn is the largest town with 1,700 dwellings allocated • <u>No CIL Paid in Kings Lynn</u>
Recommendation - Reason for Recommendation	<ul style="list-style-type: none"> • Leisure - Community Facility
Match Funding Summary	10% of overall project cost £7,053 = £705 Local Funding including fundraising King's Lynn Town Guides £500 Fundraising event: £205 <ul style="list-style-type: none"> • Total: £705
Community Support	Local Elected Members (Ward Councillors) Community Groups New/Existing Users County Council or Professional Bodies
Local Support	Cllr Lesley Bambridge, Norfolk County Council Chatterton House NHS Wellbeing
Community Benefit	This project will benefit the community by allowing us to continue to be a warm space in winter and provide our listening ear and signposting services for NHS Wellbeing through their Community Champion scheme. It would also mean our facilities can continue to be used by groups such as Chatterton House, NHS Wellbeing and the Friends of True's Yard and the new lockable storage allow for new groups to utilise us.
Project Start	If funding is successful the project could be completed within 1 month from confirmation of grant funding.
Timescales	0 - 6 Mnths
Summary of Expenditure	We would like to install a new eco-friendly boiler and renovate our lift room with a storage cupboard so we can provide local community groups a safe lockable space for their equipment.

Parish	Welney
ID	CIL FY24_1/8
Total Score	10
AMOUNT REQUESTED	£15,000.00
Project Name	Welney - Hurn Drove resurfacing
Name of Organisation submitting this request	Welney Parish Council
Project description	<p>Hurn Drove is a restricted byway, it leads to the William Marshall Centre/playing field. The road is in very poor condition. The current surface is totally unacceptable for car & pedestrian usage and is particularly dangerous to wheelchair & mobility scooter usage. The Village Hall</p> <p>Event Management Team are working hard to offer the village regular events for everyone to enjoy and as such we have been pushing to get the surface improved.</p>
Scoring Details	<ul style="list-style-type: none"> • Match Funding 40% = 2 • Local Support - Parish, Community Groups, NCC = 3 • Timescale 0 - 6 Mths = 5
Match Funding Summary	<p>an application to PPS has been submitted.</p> <p>£6K has been secured from Highways</p> <p>Marshalls Charity have agreed in principle to give a sustainable donation</p> <p>the precept will cover any shortfall</p>
Community Support	<p>Local Council (Parish/Town Council) or Community Group (Parish Meeting)</p> <p>Community Groups</p> <p>County Council or Professional Bodies</p>
Local Support	<p>I whole heartedly support this, there are some fantastic events in at the hall and good access would make the events readily available to all residents.</p> <p>I would support this, as at the moment the surface is not up to a good standard.</p> <p>This would be a great improvement for all users of the facilities provided at Hurn Drove and I fully support the applications.</p> <p>It's definitely needed and would make it much safer for all.</p>
Community Benefit	<p>the ability for all users of the playing field, the William Marshall Centre and residents of Hurn drove to be able to use this road. currently no prams, wheelchairs, mobility scooters or low cars can use the road. it is also very unsafe for pedestrians.</p>
Project Start	1st April 2024
Timescales	0 - 6 Mths
Summary of Expenditure	<p>resurface Hurn Drove Welney evidence from residents and</p> <p>Clrs</p> <p>photos</p>

Parish	Hunstanton
ID	CIL FY24_1/10
Total Score	10
AMOUNT REQUESTED	£2,000
Project Name	Hunstanton RSPCA Shop LED Lighting
Name of Organisation submitting this request	RSPCA Norfolk West
Project description	We have recently swapped all our Rehoming Centre lighting over to LED and the difference is amazing - some going from 50w to 7w! We want to do the same at our charity shop on Greevegate Hunstanton. The unit cost of electricity at this shop has increased from 16p to 49p KwH in 2023, thats tripled our cost! Our application for solar panels at this shop is still being assessed, so we need to ensure we can minimise the impact of this huge increase and to do this we are reviewing all electric usage.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 80% = 4 • Local Support - Town Council = 1 • Timescale 0 - 6 Months = 5
BC Officer Research	<p>Previous CIL Funding Allocations:</p> <ul style="list-style-type: none"> • 22_2/29 - Tilney Rehoming Centre Solar Panel Project - Completed & Paid £10k Dec 2022 • 23_2/13 - Hunstanton RSPCA Shop Solar Project - Allocated £5,068.00 • 23_2/56 - Tilney Rehoming Centre - Completed & Paid £3,688.00 30/11/2023 <p>Current Applications</p> <ul style="list-style-type: none"> • 24_1/4 - Tilney Rehoming Centre - Air Source Heat Pump £12,500 • 24_1/10 - Hunstanton RSPCA Shop - LED Lighting £2,000
Recommendation - Reason for Recommendation	<p>The Panel may consider this applications falls within the Green Infrastructure Criteria</p> <ul style="list-style-type: none"> • 80% Match funded from Crowd Funding • RSPCA - Charity • No Parish Council - Borough Wide Org • Meets BCKLWN Corporate Strategy: <i>Work with partners, locally and across Norfolk, to minimise carbon emissions from new and existing properties, housing and other developments.</i>
Match Funding Summary	We have recently ran a Crowdfunding campaign and £1600 from this will be used towards this project.
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting)
Local Support	Please see attached a letter of support from the Hunstanton Town Council.
Community Benefit	This will reduce anual electricity bill by an estimated £800 - 1000. To put it in context this is enough to vaccinate 52 dogs, in 2023 we received 55 dogs from the council dog warden (Dogotel).
Project Start	Mid February 2024
Timescales	0 - 6 Mnths
Summary of Expenditure	The Hunstanton shop currently has 48 flourescent tube lights and a few other types. The plan is to swap these over to LED, the 60w tubes we have will be replaced with 10w.

Score: 9

Parish	Kings Lynn
ID	CIL FY24_1/7
Total Score	9
AMOUNT REQUESTED	£50,000
Project Name	Gaywood Play Park 2
Name of Organisation submitting this request	Gaywood Community Centre
Project description	In 2023 Gaywood Community Centre received a grant from CIL to build a Play Park on the Field adjacent to the gaywood community centre, the park has been so popular we would like to extend it and add a few items for the older children
Scoring Details	<ul style="list-style-type: none"> • Match Funding 20% = 1 • Local Support_BC Cllr, Community Groups & Users = 3 • Timescale 0 - 6 Mnths = 5
BC Officer Research	<p>To date - the unparished area of King's Lynn has been allocated CIL Funding of £921,432.96</p> <p>Previous CIL Projects for Gaywood:</p> <ul style="list-style-type: none"> • FY21/18 Gaywood Community Centre- Outdoor Gym Allocated & Paid £10k Nov 2021 <p>CIL Projects received for Gaywood:</p> <ul style="list-style-type: none"> • FY24_1/7 Gaywood Community Play Park requested £50k • FY24_1/14 Gaywood Church Rooms requested £29,560.00 <p>King's Lynn is an area of significant growth.</p>
Recommendation - Reason for Recommendation	Green Infrastructure - Play Area
Match Funding Summary	We run a bingo every week which raises approximately £1200 we also run a carboot every week which raises us approximately £600 per week we already have £5000 in the savings an by the time this goes ahead we will easily have £10000
Community Support	Local Elected Members (Ward Councillors) Community Groups New/Existing Users
Local Support	We have the support of the local parents and families in the area also the local Councillors Alexandra Ware and Jo Rust, the same as we did when we built the first section of the park.
Community Benefit	The Play Park is situated between two deprived housing estates so is a well needed edition. The amount of use the first stage of the Park gets shows how much of a need there was in this area for a park but it is getting to busy so we feel we need to extend it to enable the older children to play separately to the toddlers
Project Start	We would like to start this project approximately around April time and finish around May time
Timescales	0 - 6 Mnths
Summary of Expenditure	We would like to use the same supplier as we did for the first part of the park which were Flights of Fantasy this company are local and only use specially treated wood that blends very well with the local environment, the local Councillors and the public agree that the company were very were very efficient and sympathetic with the existing environment

Parish	Watlington
ID	CIL FY24_1/22
Total Score	9
AMOUNT REQUESTED	£15,000
Project Name	Watlington Primary School Library Refurbishment
Name of Organisation submitting this request	Watlington Community Primary School
Project description	Our library is currently in a poor state of repair, it has suffered leaks and damage. As a school we value reading and would like to make our library a place where children want to spend time, share books and enjoy reading. The school council has identified the library as a place that requires improvement in school. We need more age appropriate books, but also books for pupils that struggle to read and may need additional support and furniture which makes the library accessible to all.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 23% = 2 • Local Support - Community Groups, Users & School = 3 • Timescale 6 - 9 Months = 4
BC Officer Research	<ul style="list-style-type: none"> • Previous CIL Funded Projects: <ul style="list-style-type: none"> • FY21/65 Martingales Estate Fencing - Allocated and Paid £2,666.67 May 2022 • FY21/67 Warren Close Play Area Slide - Allocated and Paid £1,389.59 May 2022 • FY23_2/2 Community Sports Pavilion Formally Allocated £100k 16/01/2024. • CIL Parish payments made £3,189.89 <ul style="list-style-type: none"> • Spent - Fencing £90 • <u>CIL Parish Fund Unspent £3,099.89</u> • 9 CIL Planning Applications with 4 exemptions • Local Plan - Watlington is a Key Service Area: <ul style="list-style-type: none"> • Watlington Allocation G112.1 Thieves Bridge Road - 32 dwellings
Recommendation - Reason for Recommendation	Community Facility - Education
Match Funding Summary	Community Grants - Tesco Stronger Starts Grant £500 Internal Funding - School Revenue - £1500 Local Funding including Fundraising PTA £1500
Community Support	Community Groups New/Existing Users
Local Support	Discussion at Parent -Teacher Association AGM in support of fundraising to refurbish the library Discussion at School Council Meeting - pupil request to develop the library and improve provision
Community Benefit	Firstly, through providing a place for children to enjoy reading, this has significant benefits to children's education. Secondly, we would like to be able to use our library as a space for before, afterschool and lunch clubs. We would hold our monthly stay and play sessions for children aged 2-4 in the new library, this offers another environment in which pre-school children and their parents can come together. A new library space would also offer the option to run parenting classes

Project Start	February 2024 for design phase, Summer Holiday July/ August 2024 for works
Timescales	6 - 9 Mnths
Summary of Expenditure	<p>Design and provision of bespoke library shelving and furniture to make accessible and engaging to all children.</p> <p>Supply of new library furniture for children to use the space</p> <p>Purchase of new accessible texts and texts with wider variety of themes and interests</p> <p>Approximate figure requested at present, may change dependent on the quotes once received.</p>

Parish	Crimplesham
ID	CIL FY24_1/11
Total Score	9
AMOUNT REQUESTED	£6,090
Project Name	Crimplesham – Play Area Swing set
Name of Organisation submitting this request	Crimplesham PC
Project description	New swing set at Crimplesham Playing Field. A play inspection found several defects with the old swing set.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 16% = 1 • Local Support - Parish, Elected members, Community Groups = 3 • Timescale 0 - 6 Months = 5
BC Officer Research	<p>Previous CIL Funding Allocations:</p> <ul style="list-style-type: none"> • FY23_2/20 Playground Equipment Allocated and Paid £10k Dec 2023 • FY23_2/19 - requested £2,000 for Defib - UNSUCCESSFUL <p>CIL Parish Payment: Received £613.20 (FY23/24)</p> <ul style="list-style-type: none"> • 2 CIL Planning Applications with 1 exemptions • Local Plan - Crimplesham is a Smaller Village & Hamlet and has no site allocations
Recommendation - Reason for Recommendation	Green Infrastructure - Open Space
Match Funding Summary	the Parish Council will put in £1000 of match funding
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) Local Elected Members (Ward Councillors) Community Groups
Local Support	the Parish Council have discussed this and supports the application. Both BCllrs approve the application. Community engagement from Facebook post.
Community Benefit	to provide the children of crimplesham and visitors a safe swing to use. Swinging helps develop gross motor skills—pumping legs, running, jumping. Swinging helps develop fine motor skills—grip strength, hand, arm and finger coordination. Swinging develops a child's core muscles and helps with the development of balance. Swinging movements can be used as therapy objectives to help children with special needs. It can help them relax, ease their anxiety, and calm their minds.
Project Start	If the application is approved work will start immediately. 1/3/2024
Timescales	0 - 6 Mnths
Summary of Expenditure	i have attached the play inspection report

Score: 8

Parish	Castle Rising
ID	CIL FY24_1/17
Total Score	8
AMOUNT REQUESTED	£4,875
Project Name	Castle Rising - Village Gateway
Name of Organisation submitting this request	Castle Rising Parish Council
Project description	To replace dilapidated village gateways as part of a wider speed management strategy.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 9% = 1 • Local Support - Parish Council & NCC Highways = 2 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • There have been no previous CIL Funded Projects in Castle Rising • CIL Funding Applications Received: <ul style="list-style-type: none"> • FY24_1/16 Cricket Club Seating £2,760 • FY24_1/17 Village Gateway Sign £4,875 • CIL Parish Fund Paid - £1661.16 <ul style="list-style-type: none"> • Spend: Churchyard Shingle Path £250.00 • Earmarked Fund £431 Replacement Village Gateway • Remaining Sum £0 - Based on application submission • The Knights Hill development - 309 proposed dwellings within the Parish of Castle Rising. • Future CIL Parish Payments - capped at approx £17k pa (100x113) Payments would be dependent on Phasing, Instalments and commencement times.
Recommendation - Reason for Recommendation	Highways - Signage
Match Funding Summary	Castle Rising Parish Council is in a difficult financial situation with a current account balance of just £597 that is sufficient to cover street lighting for the village until the end of this financial year. Our remaining CIL fund amounts to £431 which we intend to use for this project (ongoing work with NCC Highways West).
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting) County Council or Professional Bodies
Local Support	Parish Council meetings have had unanimous support for the gateways. We have been in close contact with Norfolk County Council Highways Department who have assisted with developing this project
Community Benefit	This is the first step towards a speed management strategy for the village. Traffic has long been a concern for residents of Castle Rising and a recent survey showed that the overwhelming majority of residents desired a 30mph speed limit for the village. This will improve their sense of safety, and would be a major step forward in improving the quality of village life. It will help to control traffic, thus reducing the risk of accidents, improving air quality and reducing noise levels.
Project Start	Start date is dependant upon a final site visit from NCC Highways engineer. Manufacture and installation is estimated at 3 - 4 months.
Timescales	0 - 6 Mnths

Score : 7

Parish	Castle Rising
ID	CIL FY24_1/16
Total Score	7
AMOUNT REQUESTED	£2,760.00
Project Name	Castle Rising Cricket Club - increase seating capacity
Name of Organisation submitting this request	Castle Rising Parish Council
Project description	Replace and increase seating capacity for players and spectators at the Club, and to replace folding tables. Furthermore with no village hall, the Parish Council now uses the Clubhouse as its base. Members of the public attending Council meetings are obliged to sit on wooden benches taken from the changing rooms.
Scoring Details	<ul style="list-style-type: none"> • Match Funding 0% = 0 • Local Support - Parish Council & Community Group = 2 • Timescale 0-6 Months = 5
BC Officer Research	<ul style="list-style-type: none"> • There have been no previous CIL Funded Projects in Castle Rising • CIL Funding Applications Received: <ul style="list-style-type: none"> • FY24_1/16 Cricket Club Seating £2,760 • FY24_1/17 Village Gateway Sign £4,875 • CIL Parish Fund Paid - £1661.16 <ul style="list-style-type: none"> • Spend: Churchyard Shingle Path £250.00 • Earmarked Fund £431 Replacement Village Gateway • Remaining Sum £0 - Based on application submission • The Knights Hill development - 309 proposed dwellings within the Parish of Castle Rising. • Future CIL Parish Payments - capped at approx £17k pa (100x113) Payments would be dependent on Phasing, Instalments and commencement times.
Recommendation - Reason for Recommendation	Leisure - Community Facility
Match Funding Summary	Castle Rising Cricket Club relies on membership subscriptions, donations and grants. All of this revenue is needed for ground maintenance to ensure cricket can be played, leaving no surplus for infrastructure replacement. Any necessary infrastructure repairs are completed on a voluntary basis with materials donated by members. Castle Rising Parish Council is also in a difficult financial situation and its remaining CIL fund of £431 is earmarked to replace the rotten village gateway signs. Matched funding therefore, whilst desirable, is simple not an option for either the Cricket Club or the Parish Council, and hence the request for 100% of this modest project cost.
Community Support	Local Council (Parish/Town Council) or Community Group (Parish Meeting)
Local Support	This project has the unanimous support of the Parish Council and Cricket Club. Please see supporting statement.

Community Benefit	Providing increased seating for Castle Rising CC will provide benefit not only to the Club itself through better provision for visiting teams, but also by encouraging spectators into the ground. Better facilities for spectator attendance at matches has many benefits: it encourages villagers to come and support their teams; it provides an additional attraction for the many tourists that visit the village; and it encourages increased interest that brings the possibility of increased membership an
Project Start	Items that make up this small bid are either in stock (chairs) or made to order with an expected delivery of 2-4 weeks after payment. With the CIL allocation being completed by end March 2024, the project should be completed by the end of April 2024, just in time for the start of the 2024 cricket season.
Timescales	0 - 6 Mnths